IMPORTANT DATES FOR FACULTY
2021-2022

FALL 2021

August 21, Saturday  New transfer student check-in and orientation. Opening day for new students.
August 21, Saturday  Convocation
August 23, Monday  Spring 2022 course scheduling materials sent to center directors.
August 21-24, Saturday - Tuesday  New Student Orientation
August 23, Monday  Opening day for returning sophomores.
August 24, Tuesday  Opening day for all other returning students
August 25, Wednesday  Returning Student Advising/Orientation.
August 25, Wednesday  Opening Celebration
August 26, Thursday  First Day of Classes. Classes begin at 8:00 a.m.
August 30, Monday  Last day to add a 1st 7 week course without instructor’s approval
September 1, Wednesday  Last day to: submit a course change form
1. Add a 1st 7 week courses – advisor and instructor approval required
2. Elect an audit option of 1st 7 week courses – advisor and instructor approval required
Last day to use myGoucher to:
3. Add a full semester course without instructor approval
4. Drop a 1st 7 week course
5. Drop a full semester course.
Full semester course adds and drops are permitted through September 8th. A course change form must be submitted to Registrar’s Office.
Last day for students to submit work to faculty sponsors for Summer 2021 independent work or completed Intensive Course Abroad (ICA) (courses not having a Fall 2021 Post Course.)
September 2, Thursday  No later than September 2, faculty are to submit 1st attendance reports online of any inconsistencies on the class roster for students who never attended, stopped attending, or are attending and not on the roster. Report is located at http://www.goucher.edu/registrar/resources-for-faculty
September 3, Friday  Last day for students to submit work to faculty sponsors for Summer 2021 internships
End of Week 1  Early deadline to submit Internship Learning Agreement to CEO for fall 2021.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>September 6, Monday</td>
<td>Labor Day (no classes)</td>
</tr>
<tr>
<td>September 7, Tuesday</td>
<td><strong>2nd Attendance reports due to the Registrar’s Office.</strong> Access at <a href="http://www.goucher.edu/registrar/resources-for-faculty">http://www.goucher.edu/registrar/resources-for-faculty</a></td>
</tr>
<tr>
<td>September 8, Wednesday</td>
<td>Last day to submit a course change form to:</td>
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<tr>
<td></td>
<td>1. <strong>Add a full semester course</strong> – instructor and advisor approval required.</td>
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<td></td>
<td>2. Elect an <strong>audit</strong> option for a semester course already enrolled in - instructor’s and advisor’s approval required.</td>
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<td></td>
<td>3. <strong>Drop a semester</strong> course without a “W” — advisor’s approval required.</td>
</tr>
<tr>
<td>September 10, Friday</td>
<td>Grades due for Summer 2021 internships, IW and completed ICA’s</td>
</tr>
<tr>
<td>End of week 2</td>
<td>Center directors return first draft of the Spring 2022 course schedule due to Registrar’s Office</td>
</tr>
<tr>
<td>September 17, Friday</td>
<td>5:00pm deadline to submit a course change form to:</td>
</tr>
<tr>
<td></td>
<td>1. <strong>Withdraw</strong> from a half course <em>(1st 7 week)</em> with a “W” – advisor’s approval required</td>
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<tr>
<td></td>
<td>2. Elect <strong>pass/no pass</strong>, or change a pass/no pass to a regular grade, for a half course <em>(1st 7 week)</em> – advisor’s approval required.</td>
</tr>
<tr>
<td>September 24, Friday</td>
<td>Second draft of Spring 2022 course schedule sent to center directors with rooms</td>
</tr>
<tr>
<td>October 1, Friday,</td>
<td>Center directors return second draft of the Spring 2022 course schedule.</td>
</tr>
<tr>
<td>October 8-10, Friday-Sunday</td>
<td>Family Weekend</td>
</tr>
<tr>
<td>October 13, Wednesday</td>
<td>Last day of the 1st 7 week courses.</td>
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<tr>
<td>October 13-22, Wednesday- Friday</td>
<td>Online grading for 1st 7 week courses open.</td>
</tr>
<tr>
<td>October 14-17, Thursday-Sunday</td>
<td>Fall Break – no classes.</td>
</tr>
<tr>
<td>October 15, Friday</td>
<td>Final draft of Spring 2022 course schedule sent to center directors</td>
</tr>
<tr>
<td>October 18, Monday</td>
<td>First day of the 2nd 7 week courses. Advisor’s approval required to add a 2nd 7 week course.</td>
</tr>
<tr>
<td>October 20, Wednesday</td>
<td>Center directors submit to Registrar any last changes for Spring 2022 course schedule</td>
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<tr>
<td></td>
<td>Last day to add 2nd 7 week course without instructor’s approval.</td>
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</tbody>
</table>
October 22, Friday  
5:00pm deadline to submit a course change form to:  
1. **Drop a half course (2nd 7 week)** without a “W” - advisor approval required.  
2. **Add a half course (2nd 7 week)** – instructor and advisor approval required.  
3. Elect **audit** option half course (2nd 7 week) – instructor and advisor approval required.  

**Final day for submitting grades online for 1st 7 week courses and 1st 7 week ICA’s.**

Final deadline to submit Internship Learning Agreement to CEO for fall 2021.

October 25, Monday  
Registration Guidebook for Spring 2022 is posted at [http://www.goucher.edu/registrar/course-information/](http://www.goucher.edu/registrar/course-information/).

October 25-November 5, Monday-Friday  
**Academic advising for Spring 2022.**

October 29, Friday  
End of Week 9  
Deadline for second semester sophomores to declare a major – online form should be submitted

November 1, Monday  
**Registration begins for Goucher January 2022 J-term courses.**

November 5, Friday  
5:00pm deadline to submit a course change form to:  
1. **Withdraw** from semester courses with a “W” – advisor’s approval required.  
2. Elect **pass/no pass**, or change from pass/no pass to regular grade, in a semester course – advisor’s approval required.  
3. **Withdraw** from a half course (2nd 7 week) with a “W” – advisor’s approval required.  
4. Elect **pass/no pass**, or change from pass/no pass to regular grade, for a half course (2nd 7 week) – advisor’s approval required.  

Juniors must complete the Statement of Intent for Senior Thesis and submit it to the office of the Associate Provost on or before the last day of classes of the preceding semester in which senior thesis work formally begins.  

November 8, Monday  
**Summer 2022 ICA Application Deadline**

November 15-19, Monday-Friday  
**Online registration for Spring 2022 begins, depending on number of completed credits. Days and times are published in the Registration Guidebook on Goucher’s website at** [http://www.goucher.edu/registrar/registration-info-and-dates](http://www.goucher.edu/registrar/registration-info-and-dates)

November 25-28, Wed–Sun  
**Thanksgiving Holiday (no classes)**

November 29, Monday  
Classes resume at 8:00 a.m.

December 10, Friday  
**Last day of classes**
Deadline for Incomplete Grade requests for Fall 2021 courses. Due at 5pm in Registrar’s office.

Last day to submit work to faculty sponsors for Fall 2021 internships, extended incompletes and independent work.

Internship Learning Agreements (ILA) for Winter 2022 due to Career Education Office (CEO)

December 11-13, Saturday–Monday  Reading Period
December 13, Monday  Capstone Day
December 14-17, Tuesday-Friday  Final Experience/Exam week

**GRADE SUBMISSION DATES FOR FALL 2021**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>September 10, Friday</td>
<td>Grades due for Summer 2021 internships, IW and completed ICA’s.</td>
</tr>
<tr>
<td>October 22, Friday</td>
<td>Grades due for ICA’s completed for the 1st 7 week of Fall as well as any other 1st 7 week course.</td>
</tr>
<tr>
<td>December 10, Friday</td>
<td>Incomplete Grade request for Fall 2021 courses deadline. Due by 5pm in Registrar’s office.</td>
</tr>
<tr>
<td>December 21, Tuesday</td>
<td>Grades due for all 2nd 7 week and full semester courses and internships.</td>
</tr>
<tr>
<td>December 22, Wednesday</td>
<td>December 2021 degree clearances due from program directors.</td>
</tr>
<tr>
<td>January 14, Friday</td>
<td>Grades due for Fall 2021 courses marked as incomplete.</td>
</tr>
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**INTERSESSION/J-TERM 2022**

<table>
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<tbody>
<tr>
<td>January 4-27, Friday-Friday</td>
<td>Intersession/J-Term</td>
</tr>
<tr>
<td>January 10, Monday</td>
<td>Last day to <strong>add/drop</strong> for January intersession courses. (NOT J-Term). Instructor’s and advisor’s signatures required to add a course.</td>
</tr>
<tr>
<td>January 14, Friday</td>
<td><strong>Work due to instructors for Fall 2021 courses marked as incomplete.</strong></td>
</tr>
<tr>
<td>January 17, Monday</td>
<td>Martin Luther King, Jr. Holiday (no classes).</td>
</tr>
<tr>
<td>January 18, Tuesday</td>
<td>Last day to <strong>withdraw</strong> from a winter internship, intersession courses and J term courses with a “W” – advisor’s signature required</td>
</tr>
<tr>
<td>January 21, Friday</td>
<td>Grades due for Fall 2021 course marked as incomplete.</td>
</tr>
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</table>
SPRING 2022

January 25, Tuesday
Fall 2022 course scheduling materials sent to center directors

January 29, Saturday
Opening day for all students.

January 29-30, Saturday-Sunday
January orientation program for incoming first year and transfer students.

January 31, Monday
Classes begin at 8:00 a.m.
Schedule adjustments/advising.

February 2, Wednesday
Last day to add 1st 7 week course without instructor’s approval.

February 4, Friday
Last day to submit online the Application for Degree for seniors expecting to graduate in either May or August 2022 and/or participate in the 2022 commencement ceremony held in May. After this date, students with late submissions or changes must make them in writing to the Registrar’s office.

Early deadline to submit Internship Learning Agreement to CEO for spring 2022.

Last day to submit work to faculty sponsors for Winter 2022 internship

Last day to submit a course change form to:
1. Add 1st 7 week courses (instructor and advisor’s approval required)
2. Drop 1st 7 week courses (advisor’s approval required)
3. Elect the audit option for a 1st 7 week courses (instructor and advisor’s approval required)
Semester courses not requiring special approval may be added through myGoucher through Sunday, February 6

February 6, Sunday
Last day to add or drop through myGoucher a semester course not requiring special approval, or drop a 1st 7 week course.

February 7, Monday
Last day to submit work to faculty sponsors for Winter 2022 independent work. Intensive Course Abroad (ICA) work due for courses that do not have a spring post-course.

No later than February 7, faculty are required to submit attendance reports online of any inconsistencies on the class roster for students who never attended, stopped attending, or are attending and not on the roster. Online site: http://www.goucher.edu/registrar/resources-for-faculty

February 10, Thursday
2nd Attendance reports must be submitted by this date online at http://www.goucher.edu/registrar/resources-for-faculty

February 11, Friday
Grades due for 2022 Winter internships, IW and completed ICA’s.

5:00pm deadline to submit a course change form to:
1. **Add a full semester course** – instructor & advisor’s approval required.

2. **Drop a full semester course** without a “W” – advisor’s signature required.

3. **Elect audit option for a semester course** already enrolled in – instructor’s & advisor’s signatures required.

**Center directors return first draft of the Fall 2022 course schedule to the Registrar’s Office**

**February 18, Friday**

5:00pm deadline to submit a **course change form** to:

1. **Withdraw** from a half course *(1st 7 week)* with a “W” – advisor’s approval required.

2. **Elect pass/no pass**, or change from pass/no pass to a regular grade, for a half course *(1st 7 week)* – advisor’s approval required.

**February 25, Friday**

Second draft of Fall 2022 Course Schedule sent to center directors with rooms.

**March 4, Friday**

**End of week 5**

**March 9, Wednesday**

Center directors return second draft of Fall 2022 course schedule to the Registrar’s Office.

**March 16, Wednesday**

Final draft of Fall 2022 course schedule sent to center directors

**March 18, Friday**

*1st 7 week* courses end.

Grade entry open online from March 18-25 for *1st 7 week* courses.

Center directors return to Registrar any last changes for fall 2022 course schedule.

**March 19-27, Saturday-Sunday**

Spring Break – no classes.

**March 25, Friday**

**Last day to submit grades online for 1st 7 week courses.**

**March 28, Monday**

Classes resume at 8:00 a.m.

**2nd 7 week courses begin.**

Registration Guidebook for Fall 2022 is posted at [http://www.goucher.edu/registrar/course-information/](http://www.goucher.edu/registrar/course-information/)

**March 28-April 15, Monday-Friday**

**Academic advising for Fall 2022.**

**April 1, Friday**

Last day to add 2nd 7 week course without instructor approval.

Final deadline to submit Internship Learning Agreement to CEO for spring 2022.

**April 4, Monday**

Registration for Goucher Summer 2022 courses begins.

**April 5, Tuesday**

5:00pm deadline to submit a **course change form** to:
1. **Add** a half course (2nd 7 Week) – instructor’s and advisor’s approval required.

2. **Drop** a half course (2nd 7 Week) without a “W” – advisor’s approval required.

3. **Elect** audit option half course (2nd 7 Week) – instructor’s and advisor’s approval required.

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**April 8, Friday**  
End of Week 9  
Deadline for second semester sophomores to declare a major – online form should be submitted

**April 15, Friday**  
End of Week 10  
Juniors must complete the Statement of Intent for Senior Thesis and submit it to the office of the Associate Provost on or before the last day of classes of the preceding semester in which senior thesis work formally begins.  

**Deadline for incomplete Grade requests for Spring 2022 courses. Due by 5pm in Registrar’s office.**

**April 18-22, Monday-Friday**  
Online registration for Fall 2022 begins, depending on number of completed credits. Days and times are at  
[http://www.goucher.edu/registrar/registration-info-and-dates](http://www.goucher.edu/registrar/registration-info-and-dates)

**April 22-24, Friday-Sunday**  
Alumnae/i Weekend 2022

**April 29, Friday**  
Get in Goucher day (GIG) No classes that start after 11:50am.

**May 12, Thursday**  
Last day of classes.

**5:00pm deadline to submit** a course change form to:

1. **Withdraw** from a semester course with a “W” – advisor approval required

2. **Withdraw** from a half course (2nd 7 Week) with a “W” – advisor approval required.

3. **Elect** pass/no pass, or change pass/no pass to a regular grade, in a semester course. Advisor approval required.

4. **Elect** pass/no pass, or change from a pass/no pass to a regular grade, for a half course (2nd 7 Week) – advisor approval required.

Last day for students to submit work to faculty sponsors for spring 2022 internships

**May 13, Friday**  
Goucher Symposium Day/Spring Convocation

**May 14-16, Saturday- Monday**  
Reading Period

**May 17-20, Tuesday-Friday**  
Final Experience/Exam week

**May 26, Thursday**  
Baccalaureate

**May 27, Friday**  
Commencement 10:30 a.m.

**June 3, Friday**  
Last day to submit registration for Summer 2022 independent work, field work, practicum, directed reading and research.
**GRADE SUBMISSION DATES FOR SPRING 2022**

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<td>February 11, Friday</td>
<td>Grades due for 2022 Winter internships, IW and completed ICA’s.</td>
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<tr>
<td>March 25, Friday</td>
<td>Last day to submit grades online for 1st 7 week courses.</td>
</tr>
<tr>
<td>May 23, Monday</td>
<td><strong>Final grades due for all graduating seniors at noon.</strong></td>
</tr>
<tr>
<td>May 24, Tuesday</td>
<td>Final grades due for all students.</td>
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<tr>
<td>May 24, Tuesday</td>
<td><strong>May 2022 BA degree clearances due to Registrar’s Office by 3:00pm.</strong></td>
</tr>
<tr>
<td>June 24, Friday</td>
<td>Grades due for spring 2022 incompletes</td>
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**SUMMER 2022**

<table>
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<tr>
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<tr>
<td>June 3, Friday</td>
<td>Early deadline to submit Internship Learning Agreement to CEO for summer 2022.</td>
</tr>
<tr>
<td>June 24, Friday</td>
<td>Work due to faculty for spring 2022 incompletes</td>
</tr>
<tr>
<td>July 1, Friday</td>
<td>Grades due for spring 2022 incompletes</td>
</tr>
<tr>
<td>July 8, Friday</td>
<td>Final deadline to submit Internship Learning Agreement to CEO for summer 2022.</td>
</tr>
</tbody>
</table>

Within 1 week of Summer I & II start date
To drop a summer internship (Summer I or II), submit a drop form to the Registrar’s Office no later than 1 week after the start of the internship.

Within 3 weeks of Summer I & II start date
To withdraw from a summer internship (Summer I or II) with a “W”, submit a drop form to the Registrar’s Office no later than 3 weeks after the start of the internship, or if the internship is less than 3 weeks in length, submit it before the end of the internship.

*Updated 09/01/2021 GC*
*S:\Registration and Records\Academic Calendars\Important date\2021-22\Dates-Faculty-2021-22*