IMPORTANT DATES FOR FACULTY
2021-2022

FALL 2021

August 21, Saturday
New transfer student check-in and orientation.
Opening day for new students.

August 21, Saturday
Convocation

August 23, Monday
Spring 2022 course scheduling materials sent to
center directors.

August 21-24, Saturday - Tuesday
New Student Orientation

August 23, Monday
Opening day for returning sophomores.

August 24, Tuesday
Opening day for all other returning students

August 25, Wednesday
Returning Student Advising/Orientation.

August 25, Wednesday
Opening Celebration

August 26, Thursday
First Day of Classes. Classes begin at 8:00 a.m.

August 30, Monday
Last day to add a 1st 7 week course without instructor’s approval

September 1, Wednesday
Last day to: submit a course change form
1. Add a 1st 7 week courses – advisor and instructor approval
   required
2. Elect an audit option of 1st 7 week courses – advisor and
   instructor approval required

Last day to use myGoucher to:
3. Add a full semester course without instructor approval
4. Drop a 1st 7 week course
5. Drop a full semester course.
Full semester course adds and drops are permitted through
September 8th. A course change form must be submitted to
Registrar’s Office.

Last day for students to submit work to faculty sponsors for
Summer 2021 independent work or completed Intensive Course
Abroad (ICA) (courses not having a Fall 2021 Post Course.)

September 2, Thursday
No later than September 2, faculty are to submit 1st attendance
reports online of any inconsistencies on the class roster for
students who never attended, stopped attending, or are
attending and not on the roster. Report is located at
http://www.goucher.edu/registrar/resources-for-faculty

September 3, Friday
Last day for students to submit work to faculty sponsors
for Summer 2021 internships

End of Week 1
Early deadline to submit Internship Learning Agreement to CEO for
fall 2021.
September 6, Monday  Labor Day (no classes)

September 7, Tuesday  2nd Attendance reports due to the Registrar’s Office. Access at http://www.goucher.edu/registrar/resources-for-faculty

September 8, Wednesday  Last day to submit a course change form to:

1. Add a full semester course – instructor and advisor approval required.
2. Elect an audit option for a semester course already enrolled in - instructor’s and advisor’s approval required.
3. Drop a semester course without a “W” — advisor’s approval required.

September 8, Wednesday  Grades due for Summer 2021 internships, IW and completed ICA’s

September 10, Friday  End of week 2

Center directors return first draft of the Spring 2022 course schedule due to Registrar’s Office

September 17, Friday  5:00pm deadline to submit a course change form to:

1. Withdraw from a half course (1st 7 week) with a “W” – advisor’s approval required
2. Elect pass/no pass, or change a pass/no pass to a regular grade, for a half course (1st 7 week) – advisor’s approval required.

September 24, Friday  Second draft of Spring 2022 course schedule sent to center directors with rooms

October 1, Friday  Center directors return second draft of the Spring 2022 course schedule.

October 8-10, Friday-Sunday  Family Weekend

October 13, Wednesday  Last day of the 1st 7 week courses.

October 13-22, Wednesday- Friday  Online grading for 1st 7 week courses open.

October 14-17, Thursday-Sunday  Fall Break – no classes.

October 15, Friday  Final draft of Spring 2022 course schedule sent to center directors

October 18, Monday  First day of the 2nd 7 week courses. Advisor’s approval required to add a 2nd 7 week course.

October 20, Wednesday  Center directors submit to Registrar any last changes for Spring 2022 course schedule

Last day to add 2nd 7 week course without instructor’s approval.
October 22, Friday  5:00pm deadline to submit a course change form to:
1. **Drop a half course (2nd 7 week)** without a “W” - advisor approval required.
2. **Add a half course (2nd 7 week)** – instructor and advisor approval required.
3. Elect **audit option half course (2nd 7 week)** – instructor and advisor approval required.

**Final day for submitting grades online for 1st 7 week courses and 1st 7 week ICA’s.**

Final deadline to submit Internship Learning Agreement to CEO for fall 2021.

October 25, Monday  Registration Guidebook for Spring 2022 is posted at http://www.goucher.edu/registrar/course-information/.

October 25-November 5, Monday-Friday **Academic advising for Spring 2022.**

October 29, Friday  Deadline for second semester sophomores to declare a major – online form should be submitted

End of Week 9

November 1, Monday  **Registration begins for Goucher January 2022 J-term courses.**

November 5, Friday  5:00pm deadline to submit a course change form to:
1. **Withdraw from semester courses** with a “W” – advisor’s approval required.
2. Elect **pass/no pass**, or change from pass/no pass to regular grade, in a **semester course** – advisor’s approval required.
3. **Withdraw** from a **half course (2nd 7 week)** with a W” – advisor’s approval required.
4. Elect **pass/no pass**, or change from pass/no pass to regular grade, for a **half course (2nd 7 week)** – advisor’s approval required.

Juniors must complete the Statement of Intent for Senior Thesis and submit it to the office of the Associate Provost on or before the last day of classes of the preceding semester in which senior thesis work formally begins. http://www.goucher.edu/registrar/documents/Senior-Thesis-Guidelines.pdf

November 8, Monday  Summer 2022 ICA Application Deadline

November 15-19, Monday-Friday **Online registration for Spring 2022 begins, depending on number of completed credits. Days and times are published in the Registration Guidebook on Goucher’s website at** http://www.goucher.edu/registrar/registration-info-and-dates

November 25-28, Wed–Sun  Thanksgiving Holiday (no classes)

November 29, Monday  Classes resume at 8:00 a.m.

December 10, Friday  Last day of classes
Deadline for Incomplete Grade requests for Fall 2021 courses. Due at 5pm in Registrar’s office.

Last day to submit work to faculty sponsors for Fall 2021 internships, extended incompletes and independent work.

Internship Learning Agreements (ILA) for Winter 2022 due to Career Education Office (CEO)

December 11-13, Saturday–Monday  Reading Period
December 13, Monday  Capstone Day
December 14-17, Tuesday–Friday  Final Experience/Exam week

**GRADE SUBMISSION DATES FOR FALL 2021**

**September 10, Friday**  Grades due for Summer 2021 internships, IW and completed ICA’s.

**October 22, Friday**  Grades due for ICA’s completed for the 1st 7 week of Fall as well as any other 1st 7 week course.

**December 10, Friday**  Incomplete Grade request for Fall 2021 courses deadline. Due by 5pm in Registrar’s office.

**December 21, Tuesday**  Grades due for all 2nd 7 week and full semester courses and internships.

**December 22, Wednesday**  December 2021 degree clearances due from program directors.

**January 21, Friday**  Grades due for Fall 2021 courses marked as incomplete.

**INTERSESSION/J-TERM 2022**

**January 4-27, Friday–Friday**  Intersession/J-Term

**January 4, Friday**  Last day to add/drop J-Term classes

**January 10, Monday**  Last day to add/drop for January intersession courses. (NOT J-Term). Instructor’s and advisor’s signatures required to add a course.

**January 14, Friday**  Work due to instructors for Fall 2021 courses marked as incomplete.

**January 17, Monday**  Martin Luther King, Jr. Holiday (no classes).

**January 21, Friday**  Last day to withdraw or change to pass/no pass grade from a winter internship, intersession courses and J term courses with a “W” – advisor’s signature required

**January 21, Friday**  Grades due for Fall 2021 course marked as incomplete.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>January 25, Tuesday</td>
<td>Fall 2022 course scheduling materials sent to center directors</td>
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<tr>
<td>January 29, Saturday</td>
<td>Opening day for all students.</td>
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<td>January 29-30, S-S</td>
<td>January orientation program for incoming first year and transfer students.</td>
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<td>January 31, Monday</td>
<td><strong>Classes begin at 8:00 a.m.</strong> Schedule adjustments/advising.</td>
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<tr>
<td>February 2, Wd</td>
<td>Last day to add 1st 7 week course without instructor’s approval.</td>
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<tr>
<td>February 4, Fd</td>
<td>Last day to submit online the Application for Degree for seniors expecting to graduate in either May or August 2022 and/or participate in the 2022 commencement ceremony held in May. After this date, students with late submissions or changes must make them in writing to the Registrar’s office.</td>
</tr>
<tr>
<td>February 6, Sd</td>
<td>Early deadline to submit Internship Learning Agreement to CEO for spring 2022.</td>
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<tr>
<td>February 10, Thd</td>
<td>Last day to submit a course change form to:</td>
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<tr>
<td></td>
<td>1. <strong>Add 1st 7 week</strong> courses (instructor and advisor’s approval required)</td>
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<td></td>
<td>2. <strong>Drop 1st 7 week</strong> courses (advisor’s approval required)</td>
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<td></td>
<td>3. Elect the <strong>audit</strong> option for a <strong>1st 7 week</strong> courses (instructor and advisor’s approval required)</td>
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<td>Semester courses not requiring special approval may be added through myGoucher through Sunday, February 6</td>
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<tr>
<td>February 11, Fd</td>
<td>Last day to submit work to faculty sponsors for Winter 2022 internship</td>
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<td>No later than February 7, faculty are required to submit attendance reports online of any inconsistencies on the class roster for students who never attended, stopped attending, or are attending and not on the roster.</td>
</tr>
<tr>
<td>February 10, Thd</td>
<td>2nd Attendance reports must be submitted by this date <a href="https://www.goucher.edu/registrar/documents/Online-Attendance-Reporting-Instructions.pdf">https://www.goucher.edu/registrar/documents/Online-Attendance-Reporting-Instructions.pdf</a></td>
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<tr>
<td>February 11, Fd</td>
<td>Grades due for 2022 Winter internships, IW and completed ICA’s.</td>
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</tbody>
</table>
5:00pm deadline to submit a course change form to:

1. **Add a full semester course** – instructor & advisor’s approval required.
2. **Drop a full semester course** without a “W” – advisor’s signature required.
3. Elect **audit** option for a **semester course** already enrolled in – instructor’s & advisor’s signatures required.

**Center directors return first draft of the Fall 2022 course schedule to the Registrar’s Office**

**February 18, Friday**

5:00pm deadline to submit a course change form to:

1. **Withdraw** from a half course (1st 7 week) with a “W” – advisor’s approval required.
2. Elect **pass/no pass**, or change from pass/no pass to a regular grade, for a half course (1st 7 week) – advisor’s approval required.

**February 25, Friday**

Second draft of Fall 2022 Course Schedule sent to center directors with rooms.

**February 28 – March 7 Monday - Monday**

Raise APRs

**March 4, Friday**

**Work due to faculty for Winter 2022 incompletes.**

**End of week 5**

**March 9, Wednesday**

Center directors return second draft of Fall 2022 course schedule to the Registrar’s Office.

**March 16, Wednesday**

Final draft of Fall 2022 course schedule sent to center directors

**March 18, Friday**

1st 7 week courses end.

Grade entry open online from March 18-25 for 1st 7 week courses.

Center directors return to Registrar any last changes for fall 2022 course schedule.

**March 19-27, Saturday-Sunday**

Spring Break – no classes.

**March 25, Friday**

**Last day to submit grades online for 1st 7 week courses.**

**March 28, Monday**

Classes resume at 8:00 a.m.

**2nd 7 week courses begin.**

Registration Guidebook for Fall 2022 is posted at http://www.goucher.edu/registrar/course-information/

**March 28-April 15, Monday-Friday**

Academic advising for Fall 2022.

**April 1, Friday**

Last day to add 2nd 7 week course without instructor approval.
Final deadline to submit Internship Learning Agreement to CEO for spring 2022.

No later than April 1, faculty are required to submit attendance reports online of any inconsistencies on the class roster for students who never attended, stopped attending, or are attending and not on the roster.


April 4, Monday
Registration for Goucher Summer 2022 courses begins.

April 4 – April 11
Monday - Monday
Raise APRs

April 5, Tuesday
5:00pm deadline to submit a course change form to:
1. Add a half course (2nd 7 Week) – instructor’s and advisor’s approval required.
2. Drop a half course (2nd 7 Week) without a “W” – advisor’s approval required.
3. Elect audit option half course (2nd 7 Week) – instructor’s and advisor’s approval required.

April 8, Friday
Deadline for second semester sophomores to declare a major – online form should be submitted

April 8, Friday
End of Week 9
Juniors must complete the Statement of Intent for Senior Thesis and submit it to the office of the Associate Provost on or before the last day of classes of the preceding semester in which senior thesis work formally begins.


5:00pm deadline to submit a course change form to:
1. Withdraw from a semester course with a “W” – advisor approval required
2. Withdraw from a half course (2nd 7 Week) with a “W” – advisor approval required.
3. Elect pass/no pass, or change pass/no pass to a regular grade, in a semester course. Advisor approval required.
4. Elect pass/no pass, or change from a pass/no pass to a regular grade, for a half course (2nd 7 Week) – advisor approval required.

April 18-22, Monday-Friday
Online registration for Fall 2022 begins, depending on number of completed credits. Days and times are at
http://www.goucher.edu/registrar/registration-info-and-dates

April 22-24, Friday-Sunday
Alumnae/i Weekend 2022

April 29, Friday
Get in Goucher day (GIG) No classes that start after 11:50am.

May 12, Thursday
Last day of classes.

Deadline for incomplete Grade requests for Spring 2022 courses. Due by 5pm in Registrar’s office.
Last day for students to submit work to faculty sponsors for spring 2022 internships

May 13, Friday  Goucher Symposium Day/Spring Convocation
May 14-16, Saturday- Monday  Reading Period
May 17-20, Tuesday-Friday  Final Experience/Exam week
May 26, Thursday  Baccalaureate
May 27, Friday  Commencement 10:30 a.m.
June 3, Friday  Last day to submit registration for Summer 2022 independent work, field work, practicum, directed reading and research.

GRADE SUBMISSION DATES FOR SPRING 2022

February 11, Friday  Grades due for 2022 Winter internships, IW and completed ICA’s.
March 25, Friday  Last day to submit grades online for 1st 7 week courses.
May 23, Monday  Final grades due for all graduating seniors at noon.
May 24, Tuesday  Final grades due for all students.
May 24, Tuesday  May 2022 BA degree clearances due to Registrar’s Office by 3:00pm.
July 1, Friday  Grades due for spring 2022 incompletes

SUMMER 2022

June 3, Friday  Early deadline to submit Internship Learning Agreement to CEO for summer 2022.
June 6-30, Monday-Thursday  Summer session I – undergraduate courses
June 6, Monday  Last day to add/drop Summer session I course
June 7-24  Withdrawal period Summer session I course
June 20, Monday  Juneteenth observed
June 24, Friday  Work due to faculty for spring 2022 incompletes
July 1, Friday  Grades due for spring 2022 incompletes
July 5-29, Tuesday-Friday  Summer session II – undergraduate courses
July 5, Tuesday  Last day to add/drop Summer session II course
July 6-25  
Withdrawal period Summer session II course

July 8, Friday  
Final deadline to submit Internship Learning Agreement to CEO for summer 2022.

Within 1 week of Summer I & II start date  
To drop a summer internship (Summer I or II), submit a drop form to the Registrar’s Office no later than 1 week after the start of the internship.

Within 3 weeks of Summer I & II start date  
To withdraw from a summer internship (Summer I or II) with a “W”, submit a drop form to the Registrar’s Office no later than 3 weeks after the start of the internship, or if the internship is less than 3 weeks in length, submit it before the end of the internship.

Updated 01/24.22 GC
S:\Registration and Records\Academic Calendars\Important date\2021-22\Dates-Faculty-2021-22