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GOUCHER | college  
**Academic Forgiveness Request Form**  
Office of the Associate Provost

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In recognition of the challenges that may occur in a student's transition from high school to college, the following opportunity will be extended by the Associate Provost for Undergraduate Studies to first-year, non-transfer students whose GPA falls below 2.0. Such students may request to eliminate from their GPA calculation up to three courses in which an F was earned during their first or second semester at Goucher. In order to facilitate the recalculation, the F grade will change to a No-Pass (NP) grade.

To apply for an Academic Forgiveness, the request should be discussed the first week of classes of the fall sophomore semester with an academic advisor and the Associate Provost for Undergraduate Studies. The Academic Contract for Student Success should be completed with an Academic Coach in ACE (JR 233) and then submitted to Associate Provost (VM G24) and advisor by the first three week of classes of the fall semester. Please see catalogue for more information.

[https://catalog.goucher.edu/content.php?catoid=9&navoid=812&hl=%22academic+forgiveness+policy%22&returnto=search#Academic\\_Procedures](https://catalog.goucher.edu/content.php?catoid=9&navoid=812&hl=%22academic+forgiveness+policy%22&returnto=search#Academic_Procedures)

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Name: \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Current E-mail address: \_\_\_\_\_ Goucher ID # \_\_\_\_\_

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Semester/Term: \_\_\_\_\_

Course Number and Title:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Adviser Endorsement (Adviser check one or more reason):

\_\_\_\_ I support the request

\_\_\_\_ I do not support the request

Reason:

Adviser Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Section to be completed by Associate Provost's Office

Date Request Received: \_\_\_\_\_

\_\_\_\_ Approved

\_\_\_\_ Not Approved

Associate Provost's Signature: \_\_\_\_\_ Date: \_\_\_\_\_