

# Transfer of Credit Policy

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## I. SCOPE

This policy applies to all undergraduate students.

## II. STATEMENTS

Up to 64 transfer credits may be accepted by Goucher. A minimum of 56 Goucher credits must be earned for the student to be degree eligible. No transfer credit is given for academic courses with pass/no pass or satisfactory/ unsatisfactory grades unless the grade is defined on the transcript or the course catalog as C- or better.

Credit accepted for transfer to Goucher does not automatically apply toward GCRs or the major but must be evaluated by the Registrar and department chair/chair of curriculum committee for approval. Grades for transfer courses are NOT averaged into the student's grade-point average (GPA).

## III. TRANSFER CREDIT FOR COURSES COMPLETED AT OTHER INSTITUTIONS OF HIGHER EDUCATION AFTER HAVING STARTED AT GOUCHER

Any Goucher student planning to study at another institution in the United States or elsewhere should initially check the Transfer Course Approval Process (click [here](#)). The Transfer Course Approval Form is available [here](#). For a course to be applied toward the Goucher Commons Requirements (GCRs) click [here](#). For a course to be applied toward a major/minor/concentration, the signature of the department chair is required (students should speak to their faculty advisor to initiate the process).

Credits for courses completed at regionally accredited two and four-year institutions or courses completed at foreign institutions accredited by the respective Ministry of Education with a grade of C- or higher may be transferred into Goucher, provided that these courses are in subjects generally recognized as appropriate for liberal arts colleges and are either comparable to courses offered at Goucher College or are applicable to a degree program at Goucher College. Such credits must be evaluated and approved for transfer credit by the appropriate department chair and the Registrar.

## **IV. REQUESTS FOR TRANSFER CREDIT BEFORE HAVING STARTED AT GOUCHER – INCOMING FIRST-YEAR STUDENTS**

In order to receive credit for college courses completed prior to attending Goucher College, first-year students must submit a course description and/or syllabus and an official college transcript to the Admissions Office. Only courses with a grade of C- or better will be considered for transfer. These courses are often prerequisites for work first-year students plan to undertake in their first term, so it is important that students send the records as soon as possible. Courses in foreign languages will be accepted and count toward the 120 credits required for graduation as long as they are not at or above the level a student places in. All students must take language placement exams and will be placed based on Goucher placement test results (see FLC website [here](#)).

## **V. TYPES OF CREDIT**

### **A. Advanced Standing Credit**

Credit is awarded for some advanced placement (AP) scores of 4 or 5 and some International Baccalaureate (IB) scores of 5, 6, and 7, primarily at the high level. Students must submit official copies of Advanced Placement or IB scores for placement consideration. French Baccalaureate credits are also accepted. Students must present to the Registrar's Office their original certificate (Diplome de Baccalaureate) and examination results. The Registrar's Office will make one copy of the original certificates for its official record and the student will keep the original.

### **B. Credit for Experiential Learning**

Goucher does not award credit for experiential learning.

### **C. Summer School and Winter Intersession Credit (J-terms)**

Students who have completed academic work at Goucher and wish to receive degree credit for summer or winter intersession courses taken subsequently at other regionally accredited institutions must receive approval from the Registrar and department offering the corresponding course work at Goucher.

For J-term courses, forms should be turned in by the deadline. This is normally in November for January courses, and in April for summer courses. Forms turned in after the deadline may not be approved prior to the time students must enroll in the course. If this occurs, students will not know prior to registering, if the course will be accepted for transfer to Goucher.

## **VI. RESPONSIBLE OFFICE**

For more information or if you have questions about this policy, please contact the Registrar's Office at [registrar@goucher.edu](mailto:registrar@goucher.edu).

## **VII. HISTORY**

Updated: July 2019; April 2023