

Transfer of Credit Policy

I. GENERAL

Transfer of credit is the responsibility of the Registrar. Any student planning to study at another institution in the United States or elsewhere should initially check with the Registrar on policies and procedures. Forms to initiate the transfer of credit process and to apply for credit to be applied toward the Goucher Commons Requirements (GCRs) are available in the Office of the Registrar and online at <http://www.goucher.edu/x1893.xml>.

II. TRANSFER CREDIT FOR COURSES COMPLETED AT OTHER INSTITUTIONS OF HIGHER EDUCATION

Credits for courses completed at regionally accredited two and four year institutions or courses completed at foreign institutions accredited by the respective Ministry of Education with a grade of “C-” or higher may be transferred into Goucher, provided that these courses are in subjects generally recognized as appropriate for liberal arts colleges and are either comparable to courses offered at Goucher College or are applicable to a degree program at Goucher College. Such credits must be evaluated and approved for transfer credit by the appropriate department head and the Registrar.

Credit accepted for transfer to Goucher does not automatically apply toward GCRs or the major but must be evaluated by the Registrar and Program Director for approval.

Up to 60 transfer credits will be accepted by Goucher. Credits in excess of 60 may count toward the GCRs and requirements in the major, but a minimum of 60 Goucher credits must be earned for the student to be degree-eligible. No more than 15 of the 60 transfer credits may be from winter intersession or summer courses. No credit is given for academic courses with pass/fail or satisfactory/unsatisfactory grades unless the grade is defined on the transcript or the course catalog as “C-” or better. Up to 12 credits total via online courses can apply towards the credits required for the BA degree. These include transfer credits. Please view the online course policy in the Academic Catalogue.

Grades for transfer courses are NOT averaged into the student’s grade-point average.

III. REQUESTS FOR TRANSFER CREDIT – FIRST-YEAR STUDENTS

In order to receive credit for college courses completed prior to attending Goucher College, first-year students must submit a course description and/or syllabus and an official college transcript to the Admissions Office. Only courses with a grade of C- or better will be considered for transfer. These courses are often prerequisites for work first-year students plan to undertake in their first term, so it is important that students send the records as soon as possible. Courses in foreign languages will be

accepted based on Goucher placement test results. Grades for these courses are not averaged into the GPA but the credits count toward the 120 credits required for graduation. The maximum number of credits accepted for transfer is 60.

IV. TYPES OF CREDIT

A. Advanced Standing Credit

Credit is awarded for some advanced placement (AP) scores of 4 or 5 and some International Baccalaureate (IB) scores of 5, 6, and 7, primarily at the high level. Students must submit official copies of Advanced Placement or IB scores for placement consideration. French Baccalaureate credits are also accepted. Students must present to the Registrar's Office their original certificate (Diplome de Baccalaureate) and examination results. The Registrar's Office will make one copy of the original certificates for its official record and the student will keep the original.

B. Credit for Experiential Learning

All Goucher does not award credit for experiential learning.

C. Credit for Service in the Military

Students who have completed two years of active service in the armed forces are, upon completion of all other credits required for a degree, given credit for the physical education requirement of the Goucher degree.

D. Summer School and Winter Intersession Credit

Students who have completed academic work at Goucher and wish to receive degree credit for summer or winter intersession courses taken subsequently at other regionally accredited institutions must receive approval from the Registrar and department offering the corresponding course work at Goucher.

A maximum of 15 credits of summer or winter intersession courses may be transferred into Goucher.