

# Non-Degree Seeking Policy

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## I. PURPOSE

The purpose of this policy is to establish guidelines for non-degree seeking students.

## II. SCOPE

This policy applies to students who are interested in taking classes but who are not seeking to complete a college degree.

## III. STATEMENTS

Non-degree seeking students do not earn a degree from Goucher College, do not have a major or a class year, and do not walk on stage nor participate in any Commencement ceremonies.

Non-degree seeking students pay the same tuition rates as degree seeking students (see [Tuition & Fees | Goucher College](#)). Non-degree seeking students are not eligible for financial aid. When full-time students, non-degree seeking undergraduate students pay insurance and activity fees, and they may participate in co-curriculars, leadership opportunities and student clubs. They may also benefit from the services at the Academic Center for Excellence, the Office of Accessibility Services, the Student Health Center, the Counseling Center, and the Library. Graduate non-degree seeking students are not required to have health insurance.

## IV. DEFINITIONS

**Non-Degree Seeking Student:** Non-candidate. Students who are interested in taking classes for their personal enrichment or who are not seeking to complete a degree at Goucher College.

**Audit:** Students who audit a class are enrolled in the class, but the class does not count for credit, nor does it affect students' GPA. Successful completion of an audit results in an AU notation on the transcript. For more information, see the Goucher catalog or the course change and petition process [website](#).

## V. PROCEDURES

Non-degree seeking students may audit a class or take it for credit. When auditing a class, non-degree seeking students do not earn credits, and do not have a GPA. A student auditing a course cannot change

the audit course to a credit-bearing course after the add/drop period. When taking a class for credit, non-degree seeking students may transfer the credits to another institution. Non-degree seeking students may become degree-seeking students and transfer the credits earned at the beginning of a new semester. Changing from non-degree to degree seeking student cannot happen mid-semester.

Non-degree seeking undergraduate students should submit a [non-candidate student application](#). If a non-eligible student submits this application, their application will be denied, and their \$55 non-refundable application fee will **not** be refunded. Students interested in taking **graduate level courses** as non-degree seeking students should complete the [Graduate Application](#), which allows them to register as non-degree seeking students.

The Director of International Student and Scholar Services will direct exchange students to complete an Exchange Student Application that will classify them as non-degree-seeking students. Other nonimmigrants (those in the U.S. on a visa) may study part-time as a non-degree seeking student if their visa allows, for example, those who are on dependent visas (i.e., J-2, F-2, or H-4) or J-1 au pairs with an education requirement. Contact the Director of International Student and Scholar Services ([karen.sykes@goucher.edu](mailto:karen.sykes@goucher.edu)) with any questions about eligibility.

Goucher College J-term courses in the winter and the summer sessions are offered at a reduced rate. Non-degree-seeking students pay the same reduced rate as degree-seeking students.

## **VI. RESPONSIBLE OFFICE**

For more information or if you have questions about this policy, please contact the Office of the Registrar at [registrar@goucher.edu](mailto:registrar@goucher.edu)

## **VII. HISTORY**

Adopted: December 2023.