

# Capstone Proposal Application

## Master of Arts in Cultural Sustainability

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Date of Submission:

Name of Student:

E-mail:

Phone Number:

Capstone Start Date:

Capstone End Date:

If taken over two semesters, how will the credits be distributed?

1. Capstone Committee

*The student will identify and recruit a Capstone Committee consisting of three members. At least two members of the committee will be drawn from the MACS faculty. Non MACS faculty will be considered for Capstone Committee assignment but students will need to provide an explanation of why such a committee member's professional or academic background prepares them to be an effective evaluator and guide for the Capstone. One committee member will serve as the student's Capstone Advisor.*

Capstone Advisor (name and e-mail address):  
(MACS Faculty Member)

Reader (name and e-mail address):  
(MACS Faculty Member)

Reader (name and e-mail address):  
*Reason for appointment, if non MACS faculty (attach a CV or resume to this proposal):*

2. Capstone Working Title and Abstract

*In 400 words or less, provide a working title for your Capstone and describe its scope, content, and purpose. What is the key question you plan to investigate with this project?*

3. Statement of Rationale

*How does this Capstone serve the student's professional and personal goals? How will this Capstone contribute to Cultural Sustainability as a field? Why is this important?*

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4. Educational Objectives

*What are the educational learning objectives of the Capstone – the most important skills and knowledge you will be able to demonstrate as a result of this capstone? This information can be provided as a list, i.e. to plan and implement an oral history project from beginning to end; to integrate diverse perspectives into public programming; to create an ethical partnership in my community; to assess cultural policy and recommend appropriate and effective changes.*

5. Content and Focus

*Describe the subject(s) to be covered by the Capstone and the specific focus within those subject(s)*

6. Methodology and Research Techniques

*How will the Capstone be undertaken, including research, readings, data collection, computer applications, program development, etc? Specify your specific research techniques, such as oral history interviews or participant observation field research. For sample research methodologies, follow this link:*

*[http://www.cies.org/us\\_scholars/us\\_awards/projectstatement\\_sample\\_vi.htm](http://www.cies.org/us_scholars/us_awards/projectstatement_sample_vi.htm)*

7. Archival Final Submission

*What will be submitted for the Capstone Committee evaluation and deposited into the Goucher Library as evidence of mastery in the field?*

8. Plan of Work and Communication

*Please submit a project plan of work including objectives, stages of your work, activities, and milestones in a realistic timeline. Include expected student submission dates and faculty feedback dates. It is expected that a Capstone will feature regular mutually scheduled meetings between the capstone advisor and the student. This should be established and included in the Plan of Work. Other readers will be asked for input in accordance with the needs of the project design. A mid-capstone evaluation of work in progress by the entire capstone committee will be held half-way through the capstone experience. This should be scheduled as part of the timeline submitted. The student shall defend the Capstone to the committee at the time of completion, before the end of the final semester. Be sure to include a suggested Defense Date in your timeline.*

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9. Bibliography

*Attach to this proposal a preliminary bibliography of at least 10 references demonstrating your initial research, approach and familiarity with the topic of your Capstone.*

Student:

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Signature and Date

Capstone Advisor:

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Signature and Date

Academic Director:

\_\_\_\_\_

Signature and Date