

# GOUCHER

—college—

**Please complete this form and return via email to the Graduate Programs in Education  
Billing Office at Goucher College**

**Email: [sgrav@goucher.edu](mailto:sgrav@goucher.edu) or [graduateadmissions@goucher.edu](mailto:graduateadmissions@goucher.edu)**

In order for Goucher College to directly bill for the tuition reimbursement at the end of the semester, Goucher College is required to include a copy of your semester grade report to verify completion of the course. In order to comply with FERPA regulations, the Registrar's Office requires that we have a signed release form on file that is valid for the duration of your enrollment at Goucher College. Therefore, please complete this general county FERPA Release form and return it along with your registration form or by itself. If we do not have this form on file, we will not be able to directly bill the school for your reimbursement/tuition and will have to directly bill you for the tuition rather than collecting it directly from the school/employer.

Name of Student: \_\_\_\_\_  
Please Print Legal Name Clearly

I, the undersigned, authorize Goucher College to release the following educational records and information (identify records or types of records and information in detail):

- Official grade report for all semesters that I am enrolled in the Goucher College – Anne Arundel County cohort program at Goucher College

To: Anne Arundel County Public Schools  
c/o Jennifer Lombardi, College and University Partnerships  
Carver Staff Development Center  
2671 Carver Road  
Gambrills, MD 21054

For the purpose of:

- Verifying my enrollment in and completion of classes at Goucher College in the Goucher College – Anne Arundel County cohort program in order for Goucher College to receive direct reimbursement from Anne Arundel County for the tuition owed for this class.

I understand further that (1) I have the right to receive a copy of the records that have been disclosed upon request; and (2) this consent shall remain in effect until I revoke it, in writing, and deliver it to the Goucher College registrar, but that any such revocation shall not affect disclosure previously made by Goucher prior to the receipt of any such written revocation.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date