

AGENT AUTHORIZATION AGREEMENT

GOUCHER COLLEGE hereby appoints (printed name of notary or Goucher employee representative) _____ to serve as an Agent of Goucher for the sole purpose of witnessing the original identification documents of (name of future employee of Goucher College) _____.

The Agent's duties shall be to perform both duties below:

- Examine the original documentation required in Section 2 of the Employment Eligibility Verification I-9 Form for the above stated employee;
- Complete Section 2 of the I-9 form on Goucher's behalf for the benefit of the above named employee and sign and date the Section 2 certification.

A copy of this agreement signed by both parties shall be returned and kept with the I-9 form on file with the Employer.

Authorized by: Ava L. Norris

Position/Title: Associate Director of Administration for Graduate Programs in Education

Signature:  _____

I hereby accept my appointment as Agent, as described above.

Signature _____ **Date** _____

Title of Agent _____

Place of Business of Agent _____