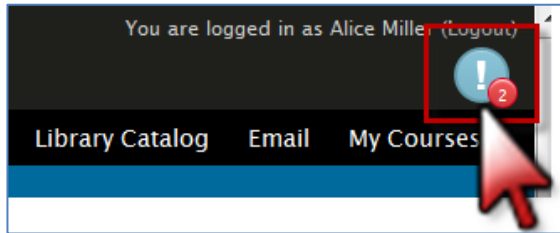


**Notifications, Messages, and Alerts in GoucherLearn**

You may receive various messages in your GoucherLearn course. Some messages are configured by default and instructors may not be aware that they are sent.

<b>Activity Alerts</b>	Appear in the <i>Alert Badge</i> area in the top right corner
<b>User Messages</b>	Appear under <i>My Home</i> in the Activity Stream area
<b>Forum Subscriptions</b>	Subscription notifications are sent through regular email when action occurs in Discussion Forums

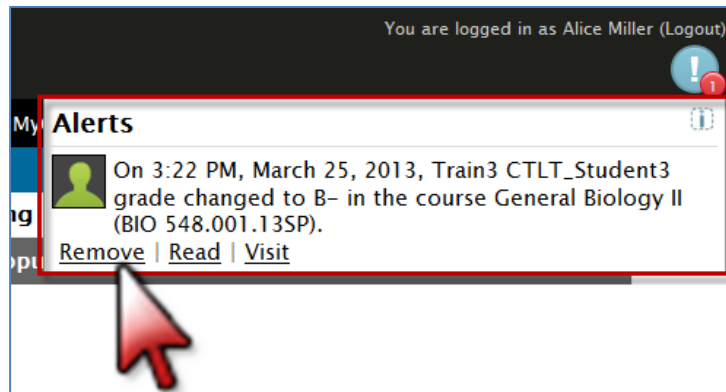
Click on the **Activity Alert Badge** to receive unread Activity Alerts.

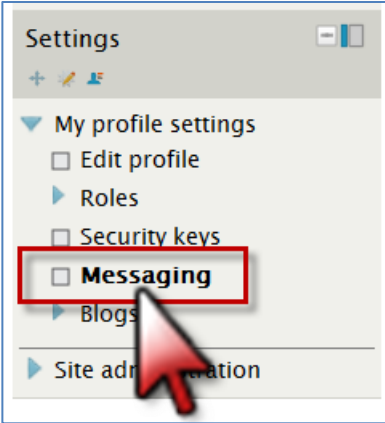
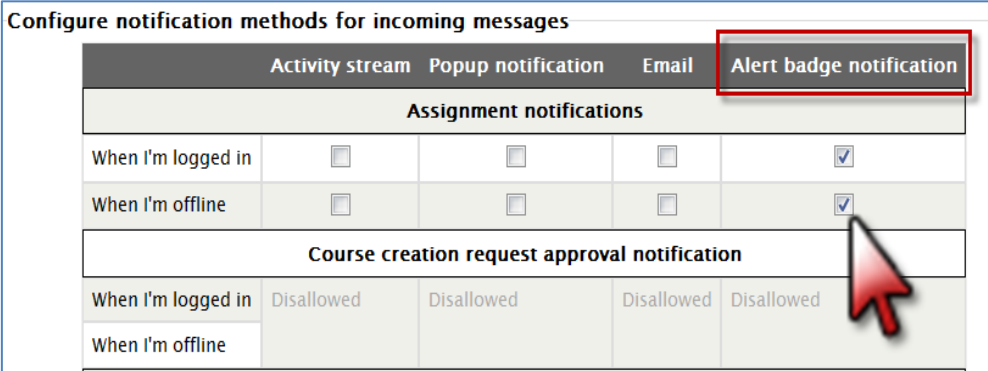
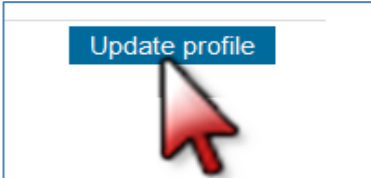


These alerts may be connected to the grade book by default and may automatically deliver confusing messages.

For example, if the grade book was designed to calculate a total grade for the course, when the first of 10 grades is entered (even if it is a perfect grade), the student may receive an alert stating that he is failing the course. This may be because the score for the total course is now 10% of 100% which is a failing grade.

When the alert message appears, you have the option to **Remove**, **Read**, or **Visit** the message by clicking on each link.



<p>Notifications can be customized (you can elect to not receive any or all notifications) by clicking on the <b>Messaging</b> link in the <b>Settings</b> block under <b>My profile settings</b>.</p>																																									
<p>Check with your instructor first to make sure that you will receive the messages that they want you to receive. To configure your notification methods, check the individual boxes to select your options. <b>To turn all notifications off, <u>uncheck</u> every box on the page.</b></p>	 <table border="1"> <thead> <tr> <th colspan="5">Configure notification methods for incoming messages</th> </tr> <tr> <th></th> <th>Activity stream</th> <th>Popup notification</th> <th>Email</th> <th>Alert badge notification</th> </tr> </thead> <tbody> <tr> <td colspan="5"><b>Assignment notifications</b></td> </tr> <tr> <td>When I'm logged in</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>When I'm offline</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="5"><b>Course creation request approval notification</b></td> </tr> <tr> <td>When I'm logged in</td> <td>Disallowed</td> <td>Disallowed</td> <td>Disallowed</td> <td>Disallowed</td> </tr> <tr> <td>When I'm offline</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Configure notification methods for incoming messages						Activity stream	Popup notification	Email	Alert badge notification	<b>Assignment notifications</b>					When I'm logged in	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	When I'm offline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Course creation request approval notification</b>					When I'm logged in	Disallowed	Disallowed	Disallowed	Disallowed	When I'm offline				
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<p>Questions?</p>	<p>Please call the helpdesk at 410-337-6322.</p>																																								