

SYLLABUS [Insert Course Title]

Course Number

Semester

Instructor:

E-mail user.name@goucher.edu (please use your Goucher account)

Telephone

Welcome to our Course!

[In the book, “What the Best College Teachers Do,” author Ken Bain suggests that learners are most likely to learn deeply when they are trying to answer a question they come to appreciate as beautiful or valuable. So you might use this Welcome section to compose a promise about what you and the course will impart to the students, and what major questions the course will answer. You could include a few words about what students will engage in to realize the promise.]

Main Course Topics

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Learning Objectives

At the conclusion of this course, you will be able to do the following: [click [here](#) to help you compose objectives]

1. [Insert a measurable objective that begins with a verb – do not use verbs like understand, appreciate, learn, know...]
2. [insert an objective that begins with a verb]
3. [insert an objective that begins with a verb]
4. [insert an objective that begins with a verb]
5. [insert an objective that begins with a verb]
6. [insert an objective that begins with a verb]
7. [insert an objective that begins with a verb]

Course Format

[The elements below are samples/ideas. You may wish to briefly describe each element here in the syllabus.]

- 8 PowerPoint lectures with audio
- Asynchronous discussion sessions

- 3 live WebEx meetings
- 2 automated quizzes
- 1 group exercise
- 1 short paper
- Final project
- Assigned readings
- Online links and reading resources

Assignment Instructions

[Include detailed instructions for each assignment, perhaps including a rubric for assignments in which you want to help students understand your grading criteria and the various levels of quality performance. Click to get [help using rubrics.](#)]

Required Readings

[List readings that will stimulate the students' interest and imagination, in any/all of the categories below. Insert bibliographic info. State where textbook/s can be ordered. You can use any structure here that works best for you, e.g., you might wish to list items in the order in which they will be accessed, or perhaps alphabetically. The categories below are just to stimulate thinking about the variety of resources available.]

Textbook/s:

Chapters:

Articles:

Resource Websites:

Grading [sample text — revise as desired]

COURSE ELEMENTS	PERCENT (or points)	DUE DATES
Discussion and participation (WebEx sessions and discussion board)	20%	
Quiz 1	5%	
Quiz 2	5%	
Group exercise	10%	
Short paper	20%	
Final project (includes presentation)	40%	

TOTAL	100%	
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Grade Scale

A	93 or more points
A-	90 - 92 points
B+	87 - 89 points
B	83 - 86 points
B-	80 - 82 points
C+	77 - 79 points
C	73 - 76 points
C-	70 - 72 points
D	60 - 69 points
F	59 points and below

Course Policies

Communication:

- Faculty will be available at their Goucher email address and will respond to queries within 24-48 hours.
- Course participants are responsible for maintaining continuous involvement with faculty, fellow students and student groups. In particular, participation in all online discussions is required. Ongoing communication allows you to gain deeper insights into the content, activities and assignments in the course. Please give notice of any obstacle that prevents this.
- You are encouraged to ask questions whenever information needs clarifying.
- For questions pertaining to your assignments: send an email directly to the instructor (please do not post personal questions on the discussion board).
- For questions about assignments that may be interesting and helpful to other class members: please use the discussion board.
- For problems with technical aspects of the website: contact helpdesk@goucher.edu (you may copy the instructor).

Missed Work:

You are responsible for material covered in the course. It is your sole responsibility to obtain any materials missed.

Late Policy:

For proper graduate student learning to occur, pacing of content mastery is critical. Therefore, assignments are to be completed on time. If extreme circumstances prevent an assignment to be completed in a timely fashion, please notify me before the assignment is due so a new date can be negotiated. Only follow-ups completed by the due date can be redone. Late assignments without such notification will be docked.

Academic Integrity:

All final work products are to be the independent work of each student and stored in the electronic portfolio. Suspected violations of the Honor Code will be referred to the Academic Honor Board. For a full description of the code and what constitutes a violation of the code, refer to the Goucher Handbook or online at www.goucher.edu/x1292.xml.

Accessibility Services:

Goucher College makes reasonable academic accommodations for students with documented disabilities. Students requesting accommodations must make their request and provide appropriate documentation to the Office of Accessibility Services (OAS). Because classes change every semester, eligible students must obtain a new accommodation letter from the Disabilities Specialist every semester and review this letter with their professors so the accommodations can be implemented. The Director of OAS is available by appointment to answer questions and discuss any implementation issues you may have. Address general inquiries to 410-337-6122 or e-mail access@goucher.edu.

<http://www.goucher.edu/academics/academic-support/disability-support-services>