## Faculty/Staff Guide: Navigate Information Sharing at-a-Glance

### Academic Progress Reports (APR)

<table>
<thead>
<tr>
<th>Progress Report of Concern</th>
<th>Neutral or Positive Progress Report</th>
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#### Notes

- **"Creator name only" checked**
- **"Student name only" checked**
- **No names checked**

#### Alerts

- **All alerts marked INTERNAL**
- **REFERRAL: Advisor for Academic Support**
- **REFERRAL: Associate Provost for Undergraduate Studies**
- **REFERRAL: Community Based Learning**
- **REFERRAL: IT for Technology Assistance**
- **REFERRAL: Office of Student Engagement**
- **REFERRAL: Retention Risk**
- **Wellness Alert - external link in Navigate**

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**Leadership = Provost, Vice President for Student Affairs & Dean of Students, Vice President for Enrollment Management, Associate VP for Student Success, each Assistant/Associate Provost in the academic division, each Associate Dean in student affairs**

**Three Navigate Administrators**

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= Visible on website  = Notification Sent