How to Make an Appointment with your Faculty Advisor Using Navigate

Navigate can be accessed easily through the Goucher website, or through the “myGoucher Links” section on your myGoucher account. Appointments can also be scheduled through the Navigate app on your phone.

Login to Navigate using you Goucher ID and password.
From your Navigate home page, go to the “Appointments” section and click on “Schedule an Appointment”.

Select that you would like to schedule a Faculty Advising appointment.
Select what kind of appointment you would like to have with your advisor.

*Note that not all of these options are for meetings with your faculty advisor.

Select that you would like to meet with your faculty advisor in their office.
Select your advisor (or advisors) as the faculty member you would like to meet with. If you are unsure who your advisor is, this information can be found under student links in MyGoucher.

Click on a date to view your advisor's available meeting times and select the time that works best for you.

It is also possible to view your advisor's walk-in times to know when they may be available outside of appointments.
If you have anything specific you would like to discuss in your meeting, write it in the box below your appointment information. For example, meet via phone or Zoom meeting.

When you are all set, review your appointment details and confirm your appointment!

You should receive a confirmation email to your Goucher email account shortly.