

Completing Your Scholarship Biographical Profile and Thank You Letter

The donors who make named scholarships possible at Goucher College want to hear your Goucher story! Over 97% of Goucher students receive financial aid, much of which is supported by philanthropy. As good stewards of their giving, **we ask scholarship recipients to complete the Scholarship Biographical Profile and Letter by [Clicking Here](#)** or clicking the link in the “Documents & Messages” portal of NetPartner. **Please complete the Scholarship and Biographical Profile and Thank You Letter by the deadline listed in NetPartner.**

As part of the online questionnaire, you will be asked to attach a letter to the donor(s) or estate managers of your named scholarship. Please refer to the email sent to you by the Director of Student Financial Services and the Director of Donor Relations and Stewardship for details about your scholarship and how to address your letter.

Below are some tips that might be helpful while completing your profile and writing your letter:

- Please include information about your studies, interests and hobbies, clubs or activities (on or off campus), and any plans or goals for the future in your profile and letter
- Please attach a picture so we might include it on your profile page
- The letter should be uploaded as a Word document
- The letter should be typed and in a business letter format
- Your letter should be at least one (1) page in length
- Your letter can also describe what financial aid means to you
- If you would like to share, please include your return mailing address in your letter

Importantly, **your thank you letter should be written in your voice!** Our donors, alumnae/i, and friends want to learn about *you*.

Please note:

- Your letter and profile will be reviewed and sent to your scholarship donor(s) by the Office of Advancement.
- If you have received your named scholarship in years prior, please update your letter from last year. Should you need a copy of last year's letter, please [Click Here](#) to request it. Duplicate letters will be returned.

Thank you for your time writing this letter of gratitude!

Questions? Please [Click Here](#) or contact:

Lauren Stachowiak
Director of Donor Relations and Stewardship
lauren.stachowiak@goucher.edu
410-337-6187