

Under most circumstances institutional aid (including merit scholarships, grants, and endowed funds) requires full-time enrollment. Institutional financial aid for a final part-time semester may be awarded on a limited basis.

Student Last Name

Student First Name

Goucher ID Number

Eligibility

- The student must have a complete and verified 2024-2025 FAFSA.
- The student must be making Satisfactory Academic Progress (SAP).
- The student **must include documentation** from either their academic advisor or the Registrar showing that the **student only needs the indicated credits to graduate.**

Anticipated Graduation Date: _____

Anticipated Fall 2024 enrollment

Full-time (12+ credits) Half-time (6-11 credits) Less than half-time (<6 credits)

Anticipated Spring 2025 enrollment

Full-time (12+ credits) Half-time (6-11 credits) Less than half-time (<6 credits)

Anticipated housing arrangements

On campus Off campus Living with parent(s)

Please provide a formal appeal and clear explanation of the special circumstance(s) that created your need to finish part-time. Your explanation should be detailed and at least a paragraph. Include any specific dates or semesters for key events as needed. (Incomplete coursework or non-passing grades alone may not be enough to be eligible for aid without a special or outside circumstance. Please provide third party documentation as needed.)

Next Steps

The Office of Student Financial Aid will review your request and email you the outcome. **Please be sure to check your Goucher email.**

STATEMENT OF UNDERSTANDING

- I understand that I must provide documentation from my advisor or the registrar showing that I need only the indicated credits to graduate.
- I understand that additional documentation may be needed to process this request, and that documentation will be provided in a prompt manner.
- I understand that alternative out-of-pocket payment arrangements may be needed depending on enrollment or satisfactory academic progress issues.
- I understand that I must notify the Office of Student Financial Aid immediately of any changes in enrollment status and those enrollment changes may result in a financial aid eligibility change.

Student Signature

Date

(ELECTRONIC SIGNATURES NOT ACCEPTED. Please print & sign in ink, scan as a PDF, and then upload or fax.)