

Use this glossary to help clarify documents that may be needed for financial aid.

If you have any questions, please e-mail finaid@goucher.edu for additional assistance.

New/Prospective Undergraduate students

Please note that you will not be able to use Net Partner as described here. Instead, please review your Admissions and Financial Aid Status Portal at: <https://apply.goucher.edu/account>. You may then use the glossary in the tables below starting on page 3 if you have questions about what is being requested. Once you have deposited, you will receive a 9-digit Goucher ID number and begin using Net Partner for your financial aid needs.

New/Prospective Graduate students

Please note that you will not be able to use Net Partner as described here until you are officially accepted and enrolled in your degree program and have been issued your 9-digit Goucher ID number by the graduate office. Information on application steps is on [the graduate student financial aid page](#). **Please take a moment to review the section for new students.**

Current/Returning students

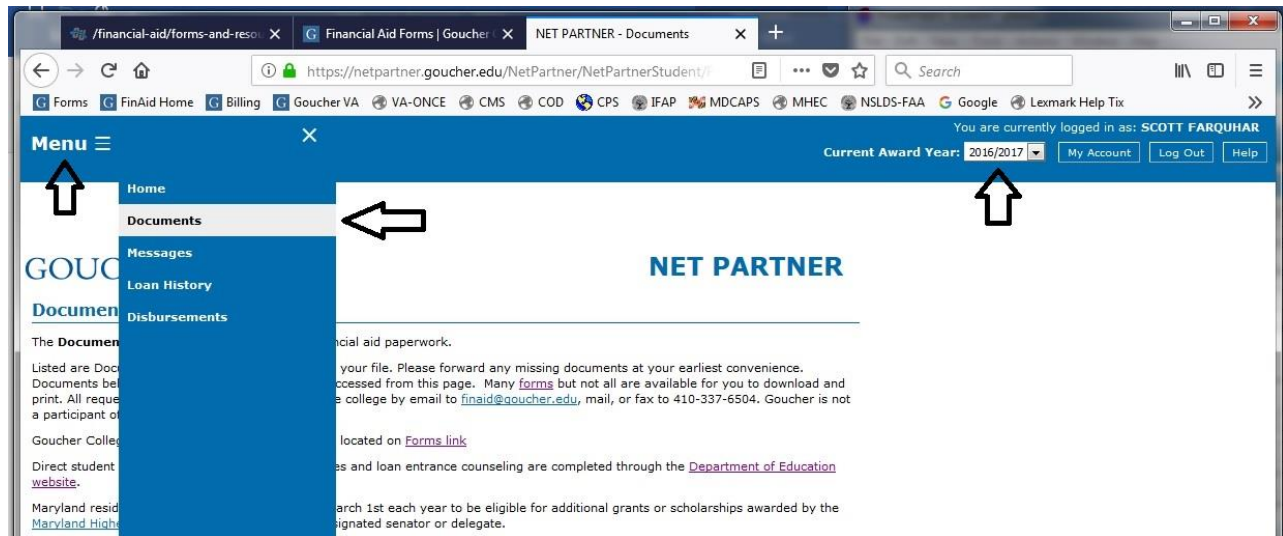
Normally you have already activated your Net Partner account. **Please note that Net Partner uses your 9-digit Goucher ID number and a separate password from your userid and password for your Goucher e-mail or MyGoucher.** Please make no more than 2 attempts to remember your password before using the “Forgot your password?” link.

Reviewing your documents in Net Partner

Login through the web page below. If it is your first time using Net Partner, then you will need to activate your account as a first time user.

<http://www.goucher.edu/financial-aid/net-partner/>

Click on the Menu button and choose “Documents.”. Remember that you need to be in the correct academic year in the drop-down menu at the top-right!



Status	Status Definition
Incomplete	The document is received but information is missing.
Not Received	The document is needed to complete the student's file.
Not Signed	The document is received but is missing a signature.
Received	The document is received. Please allow at least 10 business days for review.
Waived	The document is no longer needed.
Not Reviewed	The document was not required.
Approved	The document has been reviewed and processed by our office.

Document	Additional notes and/or what to submit	Where to find
Birth Certificate	Student's Birth Certificate	Your own records
Emancipated Minor Documentation	Court documentation showing the student was released from the control of their parent/guardian upon reaching the age of majority (in most states this is age 18).	Your own records
Free Application for Federal Student Aid	<p>Complete your FAFSA online and remember to list Goucher's school code- 002073.</p> <p>If the FAFSA is showing as "Incomplete" this usually means it was rejected during processing and you will need to log back in to your FAFSA to make corrections.</p>	<p>Online</p> <p>https://studentaid.gov/h/apply-for-aid/afsa</p>
High School Completion	<p>Documentation showing one of the following:</p> <ul style="list-style-type: none"> • A copy of the student's high school diploma. • A copy of the student's final official high school transcript that shows the date when the diploma was awarded. • A copy of the student's General Educational Development (GED) certificate or GED transcript. • An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree. • If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential. • If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting. 	Your own records

	<ul style="list-style-type: none"> If the student attended a foreign high school, the transcript must be evaluated to show that it is equivalent to a U.S. high school diploma. If student is a veteran, copy of a DD-214. 	
Homeless Documentation	Documentation from a school homeless liaison or director of a shelter showing you were an unaccompanied youth who was homeless or at risk of being homeless.	Your own records
Identity/Statement of Purpose	<p>Identity/Statement of Purpose form – You will need to bring in a government-issued photo ID and complete and sign this form in the presence of a financial aid staff member.</p> <p>If you are unable to appear in person, then you will need to complete the form and show your I.D. in the presence of a Notary Public.</p>	<p>Form will be provided when you come to the office with your photo ID, or by request if you are unable to appear in person.</p> <p>Please e-mail our office for additional instructions.</p>
Legal Guardianship Documentation	Court documentation showing the student was in legal guardianship upon reaching the age of majority (in most states this is age 18).	Your own records
Loan Default	<p>You will need to provide documentation from your loan servicer showing your default has been resolved. Your default may be resolved in the following ways:</p> <ul style="list-style-type: none"> Repayment in full (including consolidation) Satisfactory repayment arrangements (six consecutive, full, voluntary payments on time) Loan rehabilitation (nine full, voluntary payments on time no later than 20 days after the due date within 10 consecutive months) <p>You may review the Loan Default Resolution tip sheet available on our forms page for additional information.</p>	<p>Your own records, after working with your loan servicer.</p> <p>Your loan records and loan servicer contact information is available online: https://studentaid.ed.gov/npas/index.htm</p>
Orphan-Ward of Court-Foster Care Confirm	Documentation showing the student’s parents are both deceased or the student was a foster child/ward of court at any time since the student turned 13.	Your own records
Overpayment Owed	Overpayment is owed on a federal grant or loan.	Please contact our office to ask about your overpayment situation. финаid@goucher.edu .
Parent 2019 Federal Tax Form	We are required by the Department of Education to collect verified parent 2019 federal tax information.	The FAFSA’s IRS Data Retrieval Tool (DRT) is highly recommended. If you are unable

		<p>or unwilling to use the DRT, then you will need to submit an IRS Tax Return Transcript or signed copies of the 2019 federal tax return (1040) and any schedules filed.</p> <p>Please see additional tip sheets or instructions on our forms page.</p>
Proof of Citizenship	Proof of U.S. citizenship or eligible noncitizen status - this may include a copy of student's birth certificate showing the student was born in the U.S., U.S. passport, Certificate of Citizenship, Certificate of Naturalization, Permanent Resident/Resident Alien card (I-551), Arrival/Departure Record (I-94)	<p>Your own records</p> <p>For information on eligible noncitizen status, please refer to studentaid.gov</p>
Proof of Dependent/Child	You have indicated on your FAFSA that you have a child or dependent that requires verification.	<p>Please contact our office for the correct form or documentation to submit.</p> <p>finaid@goucher.edu.</p>
Selective Service Confirmation	Selective Service Registration Acknowledgement or letter of registration	<p>Your own records</p> <p>Visit www.sss.gov for more details or to register online</p>
Social Security Card Copy	A copy of the student's Social Security Card	Your own records
Student 2019 Federal Tax Form	We are required by the Department of Education to collect verified student 2019 federal tax information.	<p>The FAFSA's IRS Data Retrieval Tool (DRT) is highly recommended. If you are unable or unwilling to use the DRT, then you will need to submit an IRS Tax Return Transcript or signed copies of the 2019 federal tax return (1040) and any schedules filed.</p> <p>Please see additional tip sheets or instructions on our forms page.</p>
Verification Form (Dependent or Independent)	Verification Form is required to verify information that was reported on the FAFSA.	Available on our financial aid forms page .
Veteran Confirmation	DD-214 showing that you were released under a condition other than 'dishonorable' or documentation showing the upcoming release orders from a military branch.	Your own records