

Goucher College Documents Glossary

New/Prospective Undergraduate students – Please note that you will not be able to use Net Partner as described here. Instead, please review your Admissions and Financial Aid Status Portal at: <https://apply.goucher.edu/account>. You may then use the glossary in the tables below starting on page 3 if you have questions about what is being requested. Once you have deposited and declared your intent to enroll, you will receive a 9-digit Goucher ID number and begin using Net Partner for your financial aid needs.

New/Prospective Graduate students – Please note that you will not be able to use Net Partner as described here until you are officially accepted and enrolled in your degree program and have been issued your 9-digit Goucher ID number by the graduate office.

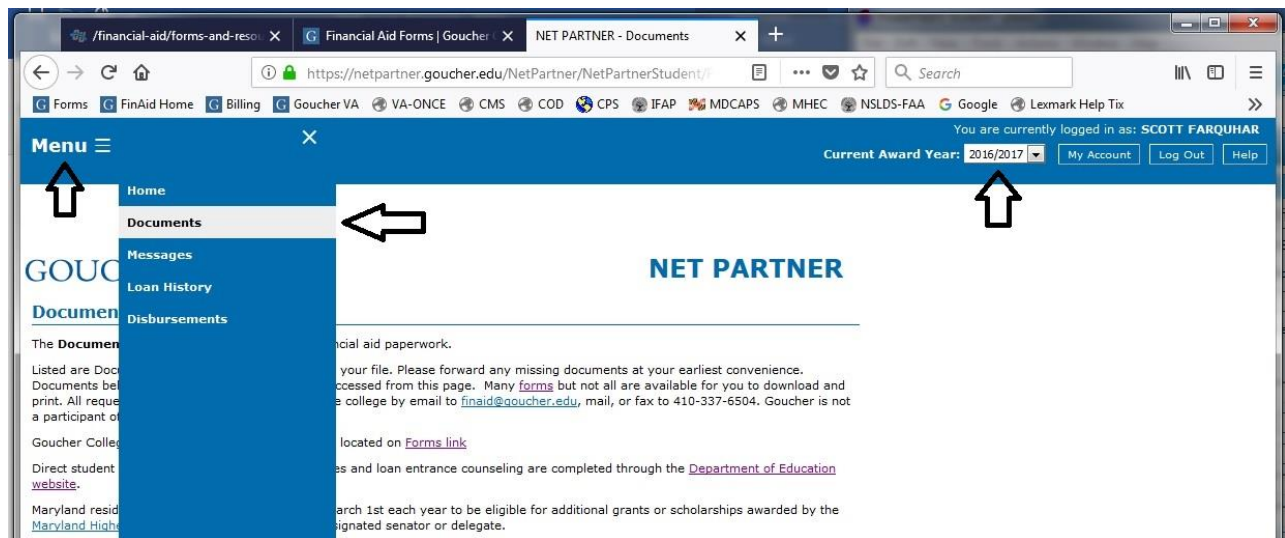
Current/Returning students and new students who have deposited and declared their intent to enroll will have a 9-digit Goucher ID number which can be used to activate and use the Net Partner system.

Reviewing your documents in Net Partner

Login through the web page below. If it is your first time using Net Partner, then you will need to activate your account as a first time user.

<http://www.goucher.edu/financial-aid/net-partner/>

Click on the Menu button and choose “Documents” in the additional menu. Remember that you need to be in the correct academic year in the drop-down menu at the top-right!



Status	Status Definition
Incomplete	The document is received but information is missing.
Not Received	The document is needed to complete the student's file.
Not Signed	The document is received but is missing a signature.
Received	The document is received.
Waived	The document is no longer needed.
Not Reviewed	This document was not required for any reason.
Approved	The document has been reviewed and processed by our office.

WHAT IS THE DEFINITION FOR THE DOCUMENTS BELOW AND WHERE CAN I FIND THEM?

Non-Year Specific Forms

Document	What to turn in?	Where to find?
Birth Certificate	Student's Birth Certificate	Your own records
Emancipated Minor Documentation	Court documentation showing the student was released from the control of their parent/guardian upon reaching the age of majority (in most states this is age 18).	Your own records
High School Completion	<p>Documentation showing one of the following:</p> <ul style="list-style-type: none"> • A copy of the student's high school diploma. • A copy of the student's final official high school transcript that shows the date when the diploma was awarded. • A copy of the student's General Educational Development (GED) certificate or GED transcript. • An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree. • If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential. • If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting. • If the student attended a foreign high school, the transcript must be evaluated to show that it is equivalent to a U.S. high school diploma. • Copy of a DD-214. 	Your own records
Legal Guardianship Documentation	Court documentation showing the student was in legal guardianship upon reaching the age of majority (in most states this is age 18).	Your own records

Orphan-Ward of Court-Foster Care Confirm	Documentation showing the student's parents are both deceased or the student was a foster child/ward of court at any time since the student turned 13.	Your own records
Proof of Citizenship	Proof of U.S. citizenship or eligible noncitizen status- this may include a copy of student's birth certificate showing the student was born in the U.S., U.S. passport, Certificate of Citizenship, Certificate of Naturalization, Permanent Resident/Resident Alien card (I-551), Arrival/Departure Record (I-94)	Your own records For information on eligible noncitizen status, please refer to studentaid.gov
Selective Service Confirmation	Selective Service Registration Acknowledgement or letter of registration	Your own records Visit www.sss.gov for more details
Social Security Card Copy	A copy of the student's Social Security Card – Typically requested only if the student did not include their social security number on admissions documents.	Your own records
Veteran Confirmation	DD-214 showing that you were released under a condition other than 'dishonorable' or documentation showing the upcoming release orders from a military branch.	Your own records

2019-2020 Year-Specific Documents

FAFSA Reject	Your 2019-2020 FAFSA was rejected by the Department of Education computer system during processing.	Log back in to your FAFSA on www.fafsa.ed.gov to see why your FAFSA rejected and make the necessary corrections.
Free Application for Federal Student Aid	Complete your FAFSA online and remember to list Goucher's school code-002073	Online www.fafsa.gov
Homeless Documentation	Documentation from a school homeless liaison or director of a shelter showing you were an unaccompanied youth who was homeless after July 1, 2017	Your own records
Identity/Statement of Purpose	Identity/Statement of Purpose – You will need to bring in a government-issued photo ID and complete and sign this form in the presence of a financial aid staff member.	Form will be provided when you come in to the office with your photo ID. If you have a situation that makes it challenging to come in person, then please e-mail our office for additional instructions .

<p>IRS Parent 2017 Tax Transcript and/or IRS Student 2017 Tax Transcript</p>	<p>We are required by the Department of Education to collect IRS documentation of 2017 tax return information.</p> <p>PLEASE use the IRS Data Retrieval Tool (DRT) in your FAFSA. Look for a tip sheet and additional information on our forms page.</p>	<p>The FAFSA's IRS Data Retrieval Tool (DRT) is highly recommended. If you are unable or unwilling to use the DRT, then you will need to order and submit an IRS 2017 Tax Return Transcript. Please see additional tip sheets or instructions on our forms page.</p>
<p>Loan Default</p>	<p>Documentation from your loan servicer showing your default has been resolved. Your default may be resolved in the following ways:</p> <ul style="list-style-type: none"> • Repayment in full (including consolidation) • Satisfactory repayment arrangements (six consecutive, full, voluntary payments on time) • Loan rehabilitation (nine full, voluntary payments on time no later than 20 days after the due date within 10 consecutive months) 	<p>Your own records, after working with your loan servicer. Your loan servicer contact information is available online: https://studentaid.ed.gov/npas/index.htm</p>
<p>Overpayment Owed</p>	<p>Overpayment Owed on a federal grant or loan.</p>	<p>Please contact our office to ask about your overpayment situation.</p>
<p>Proof of Dependent/Child Form</p>	<p>Proof of Dependent/Child Form</p>	<p>Financial Aid Forms http://www.goucher.edu/financial-aid/financial-aid-forms</p>
<p>Verification Form (Dependent & Independent)</p>	<p>Verification Form</p>	<p>Financial Aid Forms http://www.goucher.edu/financial-aid/financial-aid-forms</p>
<p>W-2 Forms- Parent(s) And/or W-2 Forms- Student</p>	<p>All copies of 2017 W-2 Forms for the parent and/or student (and spouse if married)</p>	<p>Your own records</p>