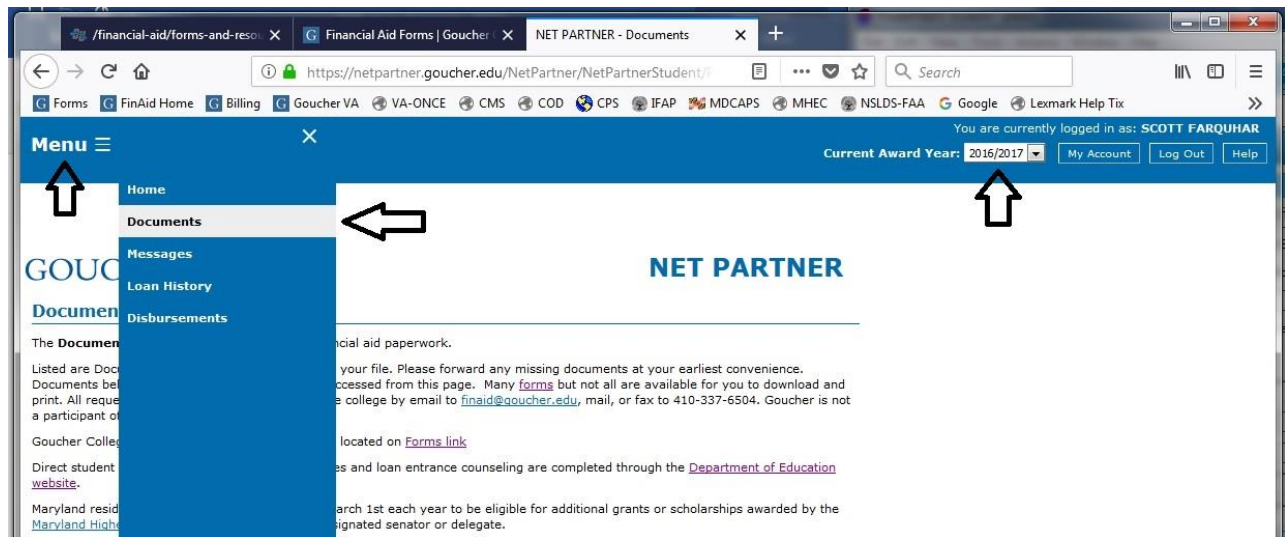


Goucher College Documents Glossary

Your documents list can be found by accessing Net Partner (formerly known as FASTS) online.

<http://www.goucher.edu/financial-aid/net-partner/>

Click on the Menu button and choose “Documents” in the additional menu. Remember that you need to be in the correct academic year in the drop-down menu at the top-right!



Status	Status Definition
Incomplete	The document is received but information is missing.
Not Received	The document is needed to complete the student’s file.
Not Signed	The document is received but is missing a signature.
Received	The document is received.
Waived	The document is no longer needed.
Not Reviewed	This document was not required for any reason.
Approved	The document has been reviewed and processed by our office.

WHAT IS THE DEFINITION FOR THE DOCUMENTS BELOW AND WHERE CAN I FIND THEM?

Non-Year Specific Forms

Document	What to turn in?	Where to find?
Birth Certificate	Student's Birth Certificate	Your own records
Emancipated Minor Documentation	Court documentation showing the student was released from the control of their parent/guardian upon reaching the age of majority (in most states this is age 18).	Your own records
High School Completion	<p>Documentation showing one of the following:</p> <ul style="list-style-type: none"> • A copy of the student's high school diploma. • A copy of the student's final official high school transcript that shows the date when the diploma was awarded. • A copy of the student's General Educational Development (GED) certificate or GED transcript. • An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree. • If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential. • If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting. • If the student attended a foreign high school, the transcript must be evaluated to show that it is equivalent to a U.S. high school diploma. • Copy of a DD-214. 	Your own records
Legal Guardianship Documentation	Court documentation showing the student was in legal guardianship upon reaching the age of majority (in most states this is age 18).	Your own records

Orphan-Ward of Court-Foster Care Confirm	Documentation showing the student's parents are both deceased or the student was a foster child/ward of court at any time since the student turned 13.	Your own records
Proof of Citizenship	Proof of U.S. citizenship or eligible noncitizen status- this may include a copy of student's birth certificate showing the student was born in the U.S., U.S. passport, Certificate of Citizenship, Certificate of Naturalization, Permanent Resident/Resident Alien card (I-551), Arrival/Departure Record (I-94)	Your own records For information on eligible noncitizen status, please refer to studentaid.gov
Selective Service Confirmation	Selective Service Registration Acknowledgement or letter of registration	Your own records Visit www.sss.gov for more details
Social Security Card Copy	A copy of the student's Social Security Card – Typically requested only if the student did not include their social security number on admissions documents.	Your own records
Veteran Confirmation	DD-214 showing that you were released under a condition other than 'dishonorable' or documentation showing the upcoming release orders from a military branch.	Your own records

2018-2019 Year-Specific Documents

FAFSA Reject	Your 2018-2019 FAFSA was rejected by the Department of Education computer system during processing.	Log back in to your FAFSA on www.fafsa.ed.gov to see why your FAFSA rejected and make the necessary corrections.
Free Application for Federal Student Aid	Complete your FAFSA online and remember to list Goucher's school code-002073	Online www.fafsa.gov
Homeless Documentation	Documentation from a school homeless liaison or director of a shelter showing you were an unaccompanied youth who was homeless after July 1, 2016	Your own records
Identity/Statement of Purpose	Identity/Statement of Purpose – You will need to bring in a government-issued photo ID and complete and sign this form in the presence of a financial aid staff member.	Form will be provided when you come in to the office with your photo ID. If you have a situation that makes it challenging to come in person, then please e-mail our office for additional instructions .

IRS Parent 2016 Tax Transcript and/or IRS Student 2016 Tax Transcript	We are required by the Department of Education to collect IRS documentation of 2016 tax return information. PLEASE use the IRS Data Retrieval Tool (DRT) in your FAFSA. Look for a tip sheet and additional information on our forms page .	The FAFSA's IRS Data Retrieval Tool (DRT) is highly recommended. If you are unable or unwilling to use the DRT, then you will need to order and submit an IRS 2016 Tax Return Transcript. Please see additional tip sheets or instructions on our forms page .
Loan Default	Documentation from your loan servicer showing your default has been resolved. Your default may be resolved in the following ways: <ul style="list-style-type: none"> • Repayment in full (including consolidation) • Satisfactory repayment arrangements (six consecutive, full, voluntary payments on time) • Loan rehabilitation (nine full, voluntary payments on time no later than 20 days after the due date within 10 consecutive months) 	Your own records. Visit http://www.nslds.ed.gov/nslds_SA/ for more details.
Overpayment Owed	Overpayment Owed on a federal grant or loan.	Please contact our office to ask about your overpayment situation.
Proof of Dependent/Child Form	Proof of Dependent/Child Form	Financial Aid Forms http://www.goucher.edu/financial-aid/financial-aid-forms
Verification Form (Dependent & Independent)	Verification Form	Financial Aid Forms http://www.goucher.edu/financial-aid/financial-aid-forms
W-2 Forms- Parent(s) And/or W-2 Forms- Student	All copies of 2016 W-2 Forms for the parent and/or student (and spouse if married)	Your own records