



**2017-2018 Merit Scholarship
Reinstatement Request**

Office of Student Financial Aid
1021 Dulaney Valley Road
Baltimore, Maryland 21204-2794
P: 410-337-6141
F: 410-337-6504
E: finaid@goucher.edu

INSTRUCTIONS: Complete the information below and submit this form along with documentation to the financial aid office. Requests are usually by committee, so please allow at least 3 weeks for a response.

1. STEP ONE: Tell us about yourself.

Student Last Name

Student First Name

Goucher ID Number

E-mail

Daytime Phone Number

Evening Phone Number

2. STEP TWO: Tell us why you failed to meet the GPA requirement for your merit scholarship.

Death of a relative. Please provide name and relationship to you:

Injury or illness of student or relative.

Other special circumstance beyond the student's control.

Please explain briefly (If additional space is needed please attach a separate written explanation):

3. STEP THREE: Tell us what has changed in your situation that will allow you to complete the next semester successfully.

Please explain briefly (If additional space is needed please attach a separate written explanation):

4. STEP FOUR: If possible, provide supporting documentation for the information you stated in Steps 2 and 3. Please submit this form with all supporting documentation as a single package.

5. STEP FIVE: Sign and date the following statements of understanding:

- The student will be notified via email of the appeal decision.
- If the request is denied a student may regain eligibility if they meet the GPA requirement in future semesters.

By signing this form, I certify that I understand all of the above and that all information reported on this form & within the enclosed documentation is complete & correct.

Student Signature

Date

(ELECTRONIC SIGNATURES NOT ACCEPTED. Please print, sign in ink, then mail, fax, or scan and e-mail.)