

Common Areas Event Contract

Public areas such as commons rooms and lounges provide a space where house and other community members can gather to study, prepare food and interact. Commons rooms and lounges are meant for use by the residents of a particular house, but can be requested for use by other on- campus groups and organizations. Use by persons or groups unaffiliated with a member of the Goucher community is prohibited.

GENERAL POLICIES AND PROCEDURES FOR SPECIAL EVENTS HELD IN COMMON AREAS

- All college policies must be adhered to while the event is taking place. The campus handbook can be found on the Goucher College website at www.goucher.edu.
- A copy of this form will be given to the Office of Public Safety, the Office of Residence Life and the student organizing the event.
- Alcohol may not be brought into commons areas by Goucher students or their guests. Members of the Office of Residence Life and the Office of Public Safety reserve the right to immediately cancel an event if alcohol is present.
- Off-campus posting of the event is not permitted. This includes posting a performance on a personal website.
- Off-campus guests must be accompanied by their host at all times. Goucher students will be held responsible for the conduct of their guests while on-campus including the payment of any damage charges incurred by the guest.
- Sound level must not disturb the residents of the house. If students at the event are asked to quiet down they must, with no exceptions. Bands, deejays or students may be asked to lower their sound level by house residents, staff of the Offices of Residence Life and/or Public Safety. Members of the Office of Residence Life and the Office of Public Safety reserve the right to immediately cancel an event if the volume of an event becomes a public nuisance.
- The event may run from 10 p.m. to 1 a.m.
- Common areas maximum capacity limits must be adhered to throughout the duration of the event.
- All equipment must be placed or stored away from exits before, during and after the event. During an event where deejay or band equipment is used, reasonable occupancy limits will be in effect.
- The event organizer and/or sponsoring organization is responsible for any damage that occurs in the commons/lounge area during the specified event. Cleaning or restoration charges may be assessed for commons areas that aren't returned to their original state before the event.
- The event organizer must present the area coordinator of the house where the event will be held with a list of _____ signatures of students in the house who are in support of this event occurring in their house on the date scheduled. This amount equals approximately 2/3 of the number of house members.

Type of Event: _____

Date of Event: _____

Signature of Club Advisor: _____

I agree to abide by the aforementioned policies. I understand that the Office of Residence Life or Public Safety has the right to cancel any event that does not uphold the terms of this agreement.

Signature of sponsoring student

Date

Area Coordinator approval

Date