



## Exchange Student Application Instructions

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Dear Prospective Exchange Student,

Congratulations on being nominated as an exchange student to Goucher College. All of us at the Center for Race, Equity and Identity (CREI) look forward to welcoming you to campus and making sure your experience is exciting, educational, and rewarding.

Enclosed, you will find the instructions and forms necessary to formally apply to Goucher College as an exchange student. If you have any questions during the application process, please do not hesitate to contact CREI—someone will be glad to assist you.

### APPLICATION CHECKLIST

- Application of International Exchange Student Admission as a Nondegree Candidate: <https://ranger.goucher.edu/docstat/ncugstart.aspx> (Select “I am a foreign/non-resident exchange student.”)
- Exchange Student Supplemental Application
- Copy of the biographical page of your passport
- Declaration of Finances Overview Form
- Financial support documents
- Housing Interest Form
- Exchange Student Transcript Release Form
- Student Health Form (separate attachment)

Return all application materials to your home institution’s international office.

## Exchange Student Supplemental Application

Name: \_\_\_\_\_  
Family (Surname) First Middle

### Personal Statement

In the space provided, please indicate your reasons for pursuing course work as an exchange student.

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### Academic Interest

In the space provided, please share your area of academic interest and the types of courses you would like to take. The Office of the Associate Provost for Undergraduate Studies will act as your academic advisor and will contact you when the course schedule for your intended semester is available so that you can review the course offered and identify the courses you would like to take.

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I understand that, if I am accepted for admission, I will be expected to do the work required for each course for which I have registered and will receive a grade based on that work. I further understand that I will be classified as a special student, not as a candidate for the Goucher degree. I must maintain full enrollment (12 credits minimum) throughout the time I am enrolled at Goucher College.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Declaration of Finances Overview**  
Required documentation must be attached.

**Name:** \_\_\_\_\_  
Family (Surname) First Middle

**Semester(s) at Goucher** (please circle): Full Year    Fall only    Spring only

**Financial Resources:** Funds may be assured by several sources, if necessary. Documents must be in English and amounts should be in U.S. dollars.

| Source and required documentation                                                                                                                                                                                                                                                                                                                                | First semester<br>(indicate the amount and documentation enclosed) | Second semester<br>(indicate the amount and documentation enclosed) |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------------|
| <p><b>Personal savings:</b><br/>An original bank statement or letter on bank letterhead with seal verifying availability of funds is required.</p>                                                                                                                                                                                                               |                                                                    |                                                                     |
| <p><b>Parents/Relatives/Personal Sponsors:</b></p> <p>Name: _____<br/>Address: _____<br/>_____</p> <p>An <b>original bank statement or letter on bank letterhead with seal</b> showing adequate funds are available is required.</p> <p>A <b>letter of support</b> indicating the sponsor's willingness to use the funds towards your education is required.</p> |                                                                    |                                                                     |
| <p><b>Sponsoring organization/ Employer/Government scholarship or loan</b></p> <p>Name: _____<br/>Address: _____<br/>_____</p> <p>An official copy of the <b>terms of support</b> specifying amount for tuition, fees, living expenses, and length of time covered by the award is required.</p>                                                                 |                                                                    |                                                                     |

I certify that the information provided above is correct and complete. I certify that the total amount (excluding travel funds) available for my exchange program at Goucher College is U.S. \$ \_\_\_\_\_.

I understand that admissions materials and immigration documents will be sent to the school's international office, unless otherwise requested.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Exchange Student Housing Interest Form

Name: \_\_\_\_\_  
Family (Surname) First Middle

Preferred Gender (please circle one): Male Female

Biological Sex: Male Female

Home Institution: \_\_\_\_\_

Semester(s) at Goucher (please circle): Full Year Fall only Spring only

Do you need handicapped-accessible housing? Yes No

Would you like to live on a floor that is specific to your gender (all female/all male)?

Yes No Don't Care

*Please note: housing assignments are given based on availability. We will make every effort to place you in your first choice of housing, but we cannot guarantee you will be placed in your housing preference. If you are a late applicant, please check "I do not have a housing preference" since we must work with available room assignments.*

**Housing Preference:** Please list in order of preference (1 being most preferred, 3 being least preferred).

\_\_\_\_\_ I would like to live in a standard double room with a roommate.

\_\_\_\_\_ I would like to live in a single dormitory room. (very competitive; additional fees apply)

\_\_\_\_\_ I would like to live in a suite, with a shared living area.

\_\_\_\_\_ I do not have a housing preference.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please submit this form by email to:**

Karen Sykes, Associate Director for International Students  
Center for Race, Equity and Identity, Goucher College  
[karen.sykes@goucher.edu](mailto:karen.sykes@goucher.edu)

*Please note: The Office of International Studies at Goucher College guarantees your \$100 housing deposit until your arrival at Goucher College. If for any reason you do not study at Goucher College as planned, we will bill you for this \$100 fee.*

## Exchange Student Transcript Release Form

I hereby authorize Goucher College to release three transcripts of my Goucher semester once I have completed my studies.

Name: \_\_\_\_\_  
                                    Family (Surname)                                    First                                    Middle

Address: \_\_\_\_\_  
\_\_\_\_\_

Are you a current student:  Yes  No

Last date of attendance: \_\_\_\_\_

Goucher ID (if known): \_\_\_\_\_

Birthdate (mm/dd/yyyy) : \_\_\_\_\_

Degree received: Non-degree candidate

I understand that one transcript will be sent to the Office of International Studies at Goucher College.

Please forward the two additional transcripts to the following address:

Office: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Country: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_