



## Exchange Student Application Instructions

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Dear Prospective Exchange Student,

Congratulations on being nominated as an exchange student to Goucher College. All of us at the Center for Race, Equity and Identity (CREI) look forward to welcoming you to campus and making sure your experience is exciting, educational, and rewarding.

Enclosed, you will find the instructions and forms necessary to formally apply to Goucher College as an exchange student. If you have any questions during the application process, please do not hesitate to contact CREI—someone will be glad to assist you.

### APPLICATION CHECKLIST

- Application of International Exchange Student Admission through the Noncandidate Application:  
<https://ranger.goucher.edu/docstat/ncugstart.aspx>
  - Select “I am a foreign/non-resident exchange student.”
  - Social Security Number: Not required; you can leave that field blank
  - Ethnic group: Choose “Foreign Non Res”
  - What is your visa status?: Choose “Student Visa”
- Exchange Student Supplemental Application
  - Please note that the course schedule at: <https://www.goucher.edu/registrar/>. You may list specific course requests in the Academic Interest section and we will do our best to accommodate. The fall semester is typically available at the beginning of April and the spring semester is typically available at the beginning of November.
- Copy of the biographical page of your passport
- Declaration of Finances Overview Form
- Financial support documents
  - The estimated costs are \$10,650 for one semester and \$19,500 for two semesters
- Housing Interest Form
- Exchange Student Transcript Release Form
- Student Health Form (separate attachment)
- Proof of English language proficiency, if English is not your native language (TOEFL or IELTS)

Please have your application materials reviewed by your home institution’s international office and submit all documents through the Upload button on the Exchange Student web site at:

<http://www.goucher.edu/experience/equity-and-identity/international-student-support/exchange-students>.

(Your documents will be uploaded to a folder on Box, which is a secure cloud storage program.)

## Exchange Student Supplemental Application

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Family (Surname) First Middle

What term(s) will you be studying at Goucher (check all that apply):  Fall 2018  Spring 2019

### Personal Statement

In the space provided, please indicate your reasons for pursuing course work as an exchange student.

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### Academic Interest

In the space provided, please share your area of academic interest and the types of courses you would like to take. The Office of the Associate Provost for Undergraduate Studies will act as your academic advisor and will contact you when the course schedule for your intended semester is available so that you can review the course offered and identify the courses you would like to take.

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I understand that, if I am accepted for admission, I will be expected to do the work required for each course for which I have registered and will receive a grade based on that work. I further understand that I will be classified as a special student, not as a candidate for the Goucher degree. I must maintain full enrollment (12 credits minimum) throughout the time I am enrolled at Goucher College.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Declaration of Finances Overview

Required documentation must be attached.

**Name:** \_\_\_\_\_  
Family (Surname)
First
Middle

**Semester(s) at Goucher** (please circle): Full Year      Fall only      Spring only

**Financial Resources:** Funds may be assured by several sources, if necessary. Documents must be in English and amounts should be in U.S. dollars.

Source and required documentation	First semester (indicate the amount and documentation enclosed)	Second semester (indicate the amount and documentation enclosed)
<p><b><i>Personal savings:</i></b> An original bank statement or letter on bank letterhead with seal verifying availability of funds is required.</p>		
<p><b><i>Parents/Relatives/Personal Sponsors:</i></b></p> <p>Name: _____            Address: _____            _____</p> <p>An <b>original bank statement or letter on bank letterhead with seal</b> showing adequate funds are available is required.</p> <p>A <b>letter of support</b> indicating the sponsor's willingness to use the funds towards your education is required.</p>		
<p><b><i>Sponsoring organization/ Employer/Government scholarship or loan</i></b></p> <p>Name: _____            Address: _____            _____</p> <p>An official copy of the <b>terms of support</b> specifying amount for tuition, fees, living expenses, and length of time covered by the award is required.</p>		

I certify that the information provided above is correct and complete. I certify that the total amount (excluding travel funds) available for my exchange program at Goucher College is U.S. \$ \_\_\_\_\_.

I understand that admissions materials and immigration documents will be sent to the school's international office.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Exchange Student Housing Interest Form

Name: \_\_\_\_\_  
Family (Surname) First Middle

Preferred Gender (please circle one): Male Female

Biological Sex: Male Female

Home Institution: \_\_\_\_\_

Semester(s) at Goucher (please circle): Full Year Fall only Spring only

Do you need handicapped-accessible housing? Yes No

Would you like to live on a floor that is specific to your gender (all female/all male)?

Yes No Don't Care

*Please note: housing assignments are given based on availability. We will make every effort to place you in your first choice of housing, but we cannot guarantee you will be placed in your housing preference. If you are a late applicant, please check "I do not have a housing preference" since we must work with available room assignments.*

**Housing Preference:** Please list in order of preference (1 being most preferred, 3 being least preferred).

\_\_\_\_\_ I would like to live in a standard double room with a roommate.

\_\_\_\_\_ I would like to live in a single dormitory room. (very competitive; additional fees apply)

\_\_\_\_\_ I would like to live in a suite, with a shared living area.

\_\_\_\_\_ I do not have a housing preference.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Please note: The Office of International Studies at Goucher College guarantees your \$100 housing deposit until your arrival at Goucher College. If for any reason you do not study at Goucher College as planned, we will bill you for this \$100 fee.*

## Exchange Student Transcript Release Form

I hereby authorize Goucher College to release three transcripts of my Goucher semester once I have completed my studies.

Name: \_\_\_\_\_  
                                Family (Surname)                                First                                Middle

Address: \_\_\_\_\_  
\_\_\_\_\_

Are you a current student:     Yes     No

Last date of attendance: \_\_\_\_\_

Goucher ID (if known): \_\_\_\_\_

Birthdate (mm/dd/yyyy) : \_\_\_\_\_

Degree received: Non-degree candidate

Please forward two transcripts to the following address:

Office: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date