

KRISTA GOPHER

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OBJECTIVE

Seeking a position in higher education that enhances students' opportunities through increased development efforts.

EDUCATION & AWARDS

Goucher College, Baltimore, MD, 2005, Bachelor of Arts in Economics and Psychology, GPA 3.9

- Phi Beta Kappa – National Honor Society
- Psi Chi – National Honor Society in Psychology
- Dean's List – achieved each semester of college career to date
- The Federal Reserve Bank 2005 Excellence Award
- The Max Hochschild Prize for Excellence in Economics
- Marvin Perry Scholarship Award – awarded for academic merit

HIGHER EDUCATION EXPERIENCE

Student Caller, Coordinator, and Supervisor, Goucher College Annual Fund, Goucher College, Baltimore, MD, Fall 2002-present

- Manage student calling operations for the Goucher College Annual Fund, by training and guiding employees in student caller responsibilities, procedures, and strategies.
- Act as a liaison between student employees and Annual Giving staff and ensure employee correspondence with the alumnae/i is correct, grammatical, and presentable.
- Develop and implement a process for recording and analyzing employee and program statistics. Recommend and apply enhancements to the program.
- Telephoned and wrote thank you letters to alumnae/i to solicit donations. Achieved second highest caller ranking for Spring 2002 semester.

Student Assistant, Goucher College Alumnae/i Affairs Office, Goucher College, Baltimore, MD, Summer 2004

- Assisted with day-to-day operations of Goucher's Alumnae/I Affairs Office, including facilitating large volume mailings, and updating and maintaining alumnae/i records.

Psychology Lab Assistant, Goucher College, Baltimore, MD, Fall 2002 – present

- Facilitate lab by helping students, setting up equipment, and grading quizzes.

Goucher Guide, Goucher College Orientation Committee, Goucher College, Baltimore, MD, August 2002, 2003, 2004

- Interacted with first year students and parents to ease the transition to college life by leading orientation activities and events.

Supplemental Instruction Leader, Goucher College, Baltimore, MD, Fall 2003 – Spring 2004

- Led a study group in introductory microeconomics and introductory statistics.
- Aided students with homework and assisted them in preparing for quizzes and tests.

RELATED CUSTOMER SERVICE EXPERIENCE

Store Associate Key Carrier, Payless Shoesource, York, PA, May 2001 – present

- Promote Payless brand through product knowledge and customer interaction.
- Organize merchandise and displays, and open and close store.

COMPUTER SKILLS

- Proficient in Microsoft Word, Excel, Publisher, Outlook.
- Experience with AIMS (Goucher's campus-wide database), SPSS statistical package.