

Matthew Gopher

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Education

Bachelor of Art in Economics
Goucher College, Baltimore, MD
Dean's List: Fall 2011-present

May 20xx

Related Coursework

- Public Finance
- Introduction to Econometrics
- Statistics for Business and Economics II

Campus Involvement

Phi Beta Kappa Goucher College Chapter, Baltimore, MD
Member

September 20xx-present

- Honored for academic and scholastic achievement
- Attend monthly meetings and contribute to member discussions about professional development

Goucher College Roosevelt Institute Campus Network, Baltimore, MD
Member

September 20xx-present

- Aid in the implementation of policy ideas generated along with other members
- Research information related to public policy
- Collaborate with other student organizations and outside activist organizations

Professional Experience

Department of Economics
Office Assistant

January 20xx-present

- Field phone calls for office and answer any student or staff inquiries in a professional manner
- Handle confidential files for department by inputting data and filing

Qdoba Mexican Grill
Cashier

May 20xx-August 20xx

- Communicated with customers to complete orders and process transactions
- Performed exceptionally well in fast-paced environment; received Customer Service Award July 2012

Skills

Computer Skills

- Microsoft Excel, Word, Outlook, PowerPoint

Language Skills

- Intermediate in Spanish