

GRACE MARGARET DORSEY

1021 Dulaney Valley Rd. • 410-123-456 • gdorsey@goucher.edu

EDUCATION

Goucher College, Baltimore, Maryland, May 2005 **3.9 GPA**

Bachelor of Arts: Economics & Business Management, International Business Concentration, German Minor

Honors: Presidential Scholar (Fall 2001-Spring 2005), **Academic All American** (2004-2005), **Dean's List** (Fall 2001- Spring 2005)

Eberhard-Karls-Universität, Tübingen, Germany, Spring 2004

Related Coursework: Intermediate Economics, Intermediate Business, All classes in German

RELEVANT EXPERIENCE

- **Strategic Management Course**, Goucher College, Fall 2005
 - Performed in depth strategic analysis and applied findings to complete written analysis of a non-textbook case with a team, presented findings to faculty in an oral presentation
- **International Business**, Goucher College, Spring 2004
 - Case studies in International Business, Cross-Cultural Management, International Negotiations
 - Demonstrated understanding of global expansion strategies and acquired knowledge of current cross-cultural theories through written and oral case analyses

LEADERSHIP ACTIVITIES

- **Supplemental Instruction Leader, Academic Center for Excellence**, Goucher College, Fall 2003-Present
 - Selected by Business Management and German department chairs to lead review sessions an hour a week for 5-20 students to explain challenging material
- **Tutor, Academic Center for Excellence**, Goucher College, Fall 2002-Present
 - Selected by faculty and peers to work one on one with students who struggle with course material
 - Subjects include: Finance, Accounting, Macro Economics, Micro Economics, and German
- **Co-Captain, NCAA Cross Country and Track teams**, Goucher College, Fall 2001-Fall2004
 - Selected by coach as a sophomore to direct and mentor women's teams of 11-22 women
 - Originated teambuilding activities to foster dedication and positive attitude among players and coaches
 - Coordinated coach and athlete efforts to set and achieve goals
- **Representative, Student Athletic Advisory Council**, Goucher College, Fall 2001-Fall2003
 - Chosen by athletic director and coach to represent the interest of the cross country team and serve as a link between the athletes, coaches and Goucher community

EXPERIENCE

- **Office Worker, Cross Country Track and Field Office**, Goucher College, Fall 2001-Present
 - Provide administrative support to facilitate recruitment of prospective athletes
 - Coordinate and create emails and information packets prospective athletes, home meets and record entry payments
- **Intern, First Investors Corporation**, Canonsburg, PA, Summer 2003
 - Led pioneer project to develop a client radius report system for the sales representatives
 - Maintained and updated client files by completing applications and creating investment allocation models