**FIRSTNAME LASTNAME**

City, State | Phone Number | Email Address | LinkedIn URL (Optional)

**EDUCATION**

Name of University/College, City, State Graduation Month, Year

Bachelor of Arts in Major(s), with Minor

* GPA: (Optional)
* Relevant Course Work: (Optional)

Study Abroad Institution, City, Country Dates/Semester Attended

* Courses completed/unique aspects of experience like a homestay (optional)

**LEADERSHIP EXPERIENCE**

Title, Organization’s Name, City, State, Date Range

* ACE STATEMENT = Action verb + Context (your task or skills) + End Result (what did you achieve? What was your impact/purpose?)

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**WORK EXPERIENCE**

Title, Organization’s Name, City, State, Date Range

* ACE STATEMENT = Action verb + Context (your task or skills) + End Result (what did you achieve? What was your impact/purpose?)

Title, Organization’s Name, City, State, Date Range

* ACE STATEMENT = Action verb + Context (your task or skills) + End Result (what did you achieve? What was your impact/purpose?)

**SKILLS**

* Computer: (name of program/software)
* Language: (beginner/intermediate/fluent/conversational) if applicable