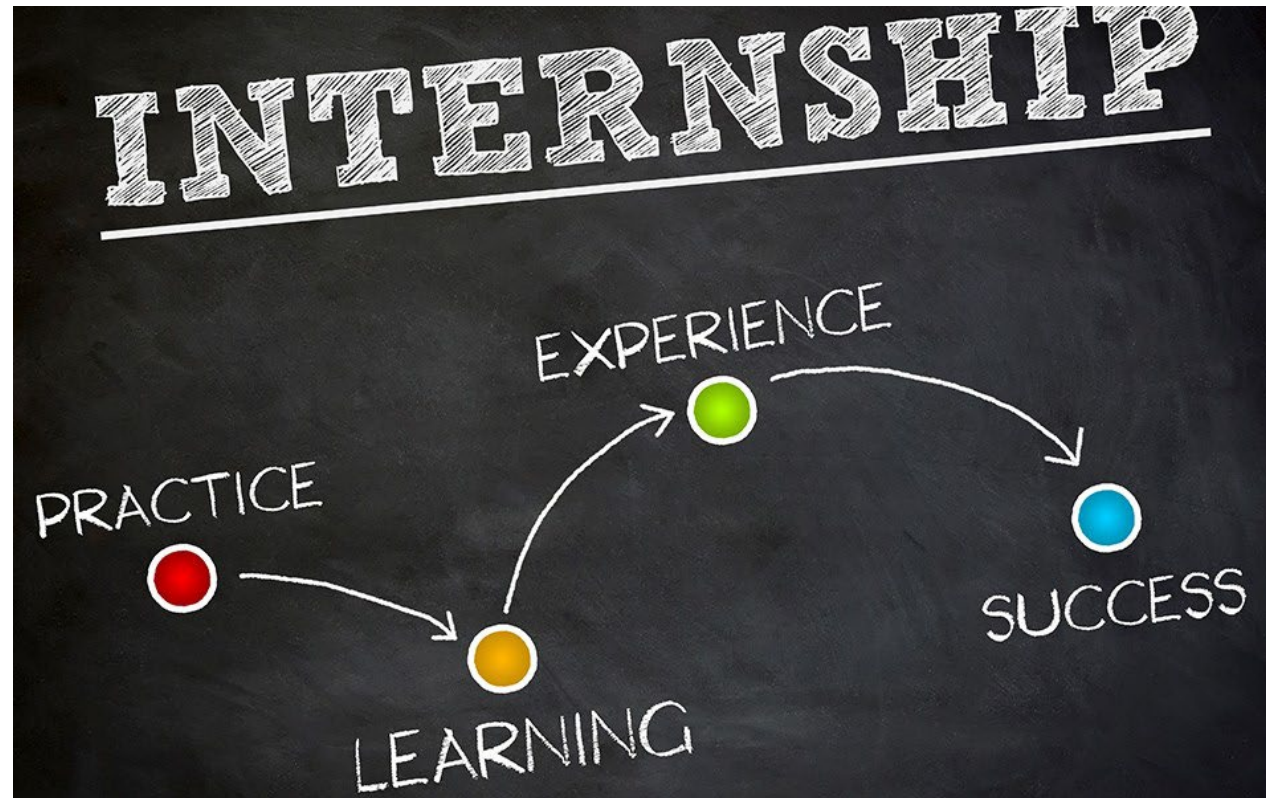


Starting Your Internship Search



Why do an Internship?

- Information about career fields of interest
- Gain and practice skills applicable in the workplace
- A community of professional contacts
- Major requirement = academic credit



A recent survey* shows that students who completed at least one internship received a job offer more quickly and had a higher first position salary than those who did not.

* National Association of Colleges and Employers

Internships can be:

- Paid or unpaid
- Full-time or part-time
- Done any time during the year
- For academic credit or not

Internships need:

- Learning outcomes
- Appropriate supervision



Handshake will help you get started

- What are your career interests?
- When do you want to intern?
- Where will be you be when you want to intern?

Add under **Career Interests**

A screenshot of the Handshake user interface. At the top, there is a navigation bar with the Handshake logo, 'Jobs', 'Events', and 'Employers'. On the right, there are links for 'Inbox' (with a '6' notification), 'Career Center', and a user profile icon 'JE' (with a '1' notification). A dropdown menu is open from the profile icon, listing 'My Profile', 'My Jobs', 'My Interviews', 'My Documents', 'My Career Interests' (which is circled in red), and 'My Reviews'. Below the navigation, the page title is 'Your Career Interests'. The main content area contains a message: 'Handshake wants to help you find the career and job that's right for you. Tell us a little more about yourself and we'll recommend the events, articles and jobs that match what you're actually interested in.' Below this is a section titled 'What type of job are you looking for?' with the instruction 'Please select all that apply'. There are four options: 'Full-Time Job' (unchecked), 'Internship' (checked), 'Part-Time' (checked), and 'On-Campus Job' (checked).

Handshake wants to help you find the career and job that's right for you.
Tell us a little more about yourself and we'll recommend the events, articles and jobs that match what you're actually interested in.

What type of job are you looking for?
Please select all that apply

- Full-Time Job
- Internship
- Part-Time
- On-Campus Job

CAREER EDUCATION OFFICE

Search



Location

Full-time job

Internship

Part-time

On-campus

All filters

7.2K jobs found

Relevance

Part-time · Internship

Design & Operations Internship

Soigné Luxury Accessories
Baltimore, MD

Ashley Clark
Founder

Full-time · Internship

Summer of Service Intern

The Philadelphia Project
Philadelphia, PA

Courtney Zellers
Service Trip Program Manager

Part-time · Internship

Accounting Intern

Clark and Anderson, P.A.
Glen Burnie, MD

Part-time · Internship

Intern

WeberMessick Accounting & Tax...

Full-Time · Internship

Summer of Service Intern

The Philadelphia Project
Philadelphia, PA

About the role

Application deadline	Posted date	Seasonal role
May 20, 2023 12:00 PM	September 16, 2021	(5/25/22 - 8/12/22)

US work authorization
Accepts OPT/CPT

[Apply Externally](#)

See if this job is right for you

Ask about a role, company culture, or how to succeed in the application process.



Courtney Zellers
Service Trip Program Manager

[Send a message](#)

Searching for Advertised Openings

× SEARCH SITES

General

- [Handshake](#) - use "remote" and "virtual" as a keyword search.
- [Baltimore Collegetown Network](#)
- [LinkedIn](#) - Click "Search", which opens the search filters at the top. Go to "All Filters" and find "Commute" as a new option
- [Indeed](#) - Go to Advanced Job Search and find "work setting" filter. Notice that "Temporary" is a Job Type and could be a good option for internships
- [Glassdoor](#)
- [Google](#) - Click on Location to search "work from home"



General, Industry, Remote, Identity

Finding Unadvertised Openings through Your Community

Career Conversations **ARE:**

- Connecting with people to give and receive information, advise, support and referrals
- Building a community of people with shared interests with which to learn and grow

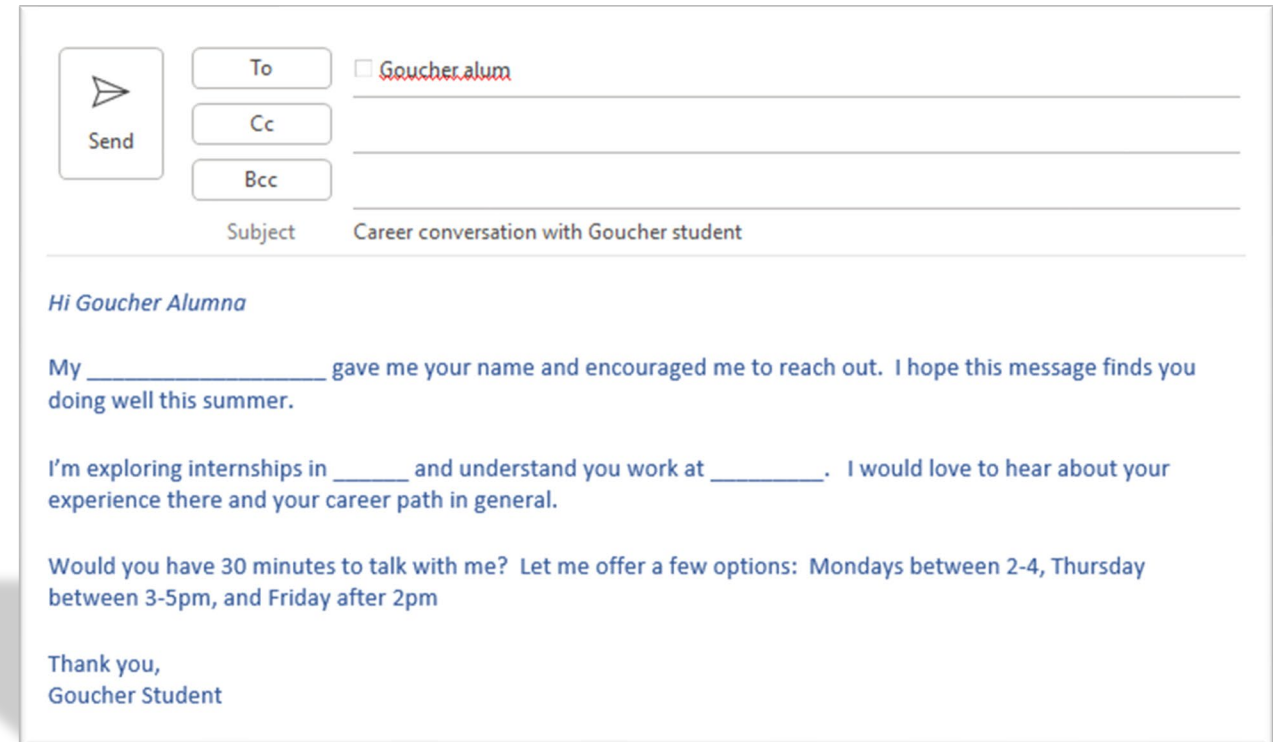
Career Conversations are **NOT:**

- Asking for an internship
- Acquiring names of people just to get a job
- Using people strictly for your gain
- Putting friends, neighbors, or others on the spot

Build Your Community: Ask someone to share their story

Craft a brief, simple message that includes:

- How you know the person?
- What are you interested in?
 - Be clear that you'd like to hear their story
- What you want from them?
 - 30 minutes



The screenshot shows an email composition interface. On the left is a 'Send' button with a paper plane icon. To its right are three input fields for 'To', 'Cc', and 'Bcc'. The 'To' field contains 'Goucher.alum' with a red checkmark icon. Below these fields is a 'Subject' field containing 'Career conversation with Goucher student'. The main body of the email contains the following text:

Hi Goucher Alumna

My _____ gave me your name and encouraged me to reach out. I hope this message finds you doing well this summer.

I'm exploring internships in _____ and understand you work at _____. I would love to hear about your experience there and your career path in general.

Would you have 30 minutes to talk with me? Let me offer a few options: Mondays between 2-4, Thursday between 3-5pm, and Friday after 2pm

Thank you,
Goucher Student

Application Tips



- Start applying the semester *before* you want to intern
- Know that summer internships may have fall deadlines
- Review position description, qualifications and organization website
- Tailor your resume and write a cover letter
- Follow application instructions **EXPLICITLY** – submit everything asked for (transcripts, references, recommendations)
- Track your applications – what, when, who

Academic Credit and Funding

Academic Credit

- Every major has an internship course
- 45 hours for every one credit
- Register with Internship Learning Agreement (ILA) via Handshake

Funding

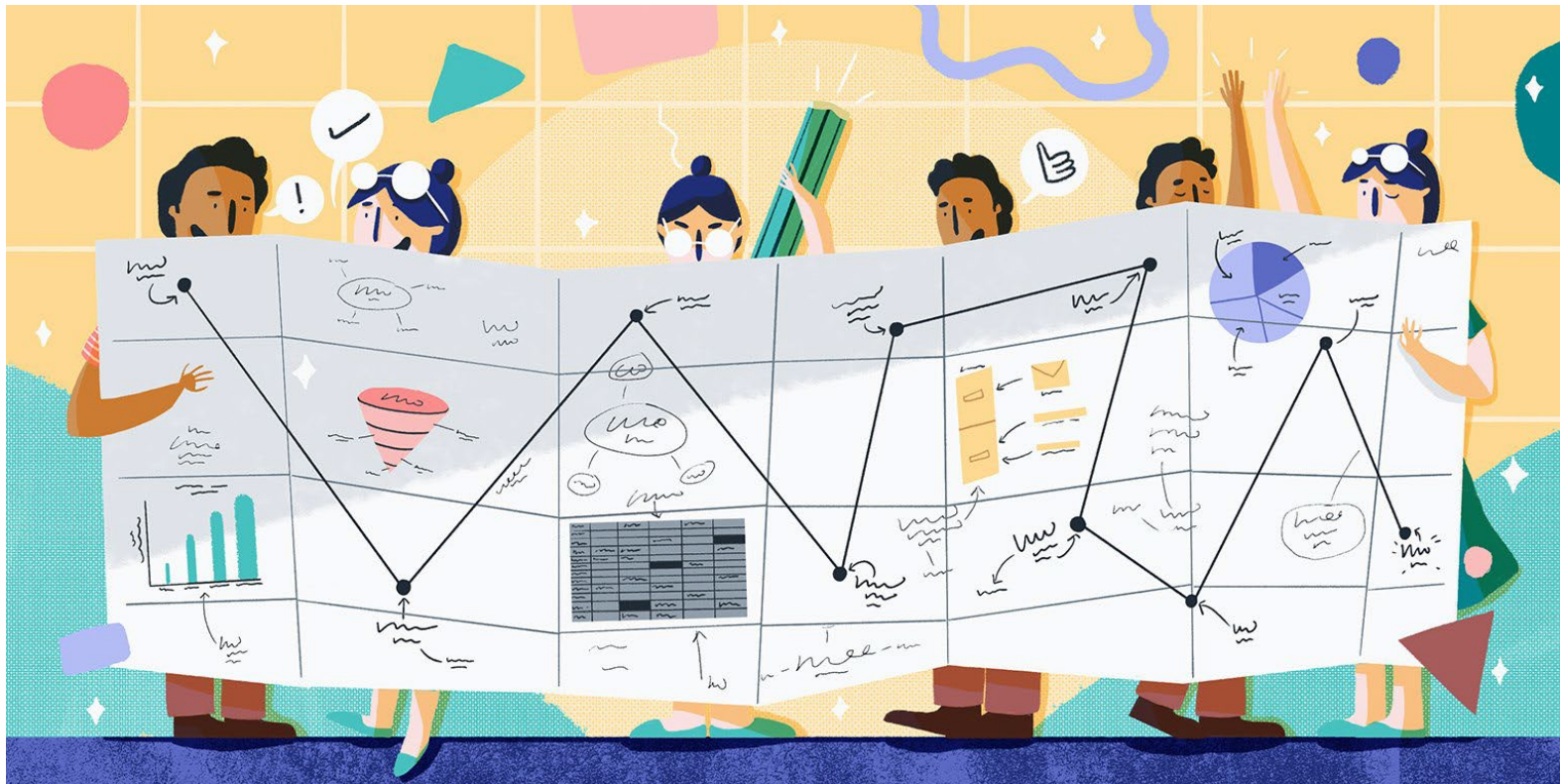
- Unpaid internships in the summer
- \$1500



The image shows a promotional graphic for the Goucher Intern Fellowship. It features a dark blue background on the left with the text 'Goucher Intern Fellowship' in white, flanked by three small blue dots above and below. On the right, there is a light blue background with the text 'Funding to support student pursuing unpaid internships during the summer'. At the bottom right, there is a logo for the 'EXPLORATION CAREER HUB EDUCATION OFFICE' and the text 'GOUCHER | college'.

Make Your Plan!

- When do you want to do an internship?
- What's your first step?



- ✓ Individual appointments – Handshake
- ✓ Resume & Cover Letter Check – Handshake
- ✓ Job/Internship postings – Handshake
- ✓ CEO website (www.goucher.edu/ceo)
- ✓ Social Media: @TheGoucherHub

