

GOUCHER INTERN FELLOWSHIP INFORMATION SHEET

Purpose: The purpose of the Goucher Intern Fellowship (GIF) is to offset expenses of students at Goucher College who are completing internships during the summer.

Eligibility: The applicant must be a current Goucher College first year, sophomore or junior who has **obtained a summer internship** in their field of interest and who will register and receive credit for an academic internship course. May 2019 graduates are not eligible, but December 2019 graduates can apply. Students may be awarded a Goucher Intern Fellowship two times while enrolled at Goucher College.

Criteria/Selection: GIF is a merit-based award given to students, from any major, who have demonstrated strong academic performance and have secured a meaningful internship experience that meets the specific eligibility criteria of the awards. A higher priority will be placed on applicants who (se):

- Academic and career goals are clearly related to the internship,
- Internship requires a substantial level of responsibility,
- Have a strong academic record in relevant coursework,
- Are current sophomores and juniors,
- Have obtained an unpaid internship or low stipend that will not cover living expenses, or
- Have exceptional living expenses resulting from the internship.

Award Amount: The fellowship is \$2,000 for domestic internships and \$3,000 for international internships. Students must register for an internship course for at least two credits (which requires 90 hours of work at the internship site). The award amount includes the cost of the course and provides additional funds for the student. All money goes directly to the student.

The CEO is required to submit award information to the Student Administrative Services Office (SAS). **This award may affect the total amount of financial aid students receive.** Students should contact SAS for more information.

Recipient Requirements: If granted an award, the recipient will agree to the following:

Before Issuance of Award Funds:

- View the Advising Session video, which will be sent in the notification to all awardees.
- Sign the Terms and Conditions and deliver a hard copy to the CEO, in Van Meter 117
- Complete and submit the Internship Learning Agreement (ILA) (or documentation of one's participation in an internship experience through the study abroad program) to register for an internship course for at least two credits. **Students will be charged per credit for internships occurring in the summer.** Check with the Bursar's Office for amount.

During the Internship:

- Participate in video discussion platform. Instructions will be given to awardees.

After completing the internship at the site noted on the Goucher Intern Fellowship application:

- Submit to the CEO a 2-4 page reflection paper by **August 2, 2019.**
- Send a letter to the donor at the completion of the internship thanking the donor for their generous gift and sharing one's accomplishments and experience.
- Share your experience, as part of a student panel or the Goucher Symposium

Failure to complete the above-stated requirements will result in the forfeiture of award funds. Funds will not be dispersed until all paperwork is submitted and may take up to 3 weeks to process.

Deadline: Completed applications (student form and letter of recommendation from a faculty member) will be read and accessed on a rolling selection process. Students with a completed application submitted early and who meet the above mentioned criteria will have the greatest likelihood of being funded. Submission of the web application is considered acknowledgement of reading and understanding this document. **You should only submit your online form after you have secured your internship. Applications for internships that have not been secured will not be reviewed.**