

Policy For Transition from GPEP to Main Campus

I. SCOPE

This policy applies to former Goucher Prison Education Partnership (GPEP) students who have been accepted to Goucher College, have been released from prison and want to continue their enrollment on the main campus.

II. STATEMENT

Students enrolled through GPEP are Goucher College students; when they apply and are accepted to GPEP, they are applying and being accepted to Goucher College. When they are released from prison, they can choose to transfer to any college in the country, or they can choose to finish their studies with Goucher College on the main campus.

III. PURPOSE

This policy aims to provide guidelines for GPEP students to continue their studies on Goucher's main campus post-release.

IV. PROCEDURES

If the former GPEP student is in good academic standing and is not taking time off from school, they can simply transition directly to enrolling on the main campus. If they are on academic probation and/or are taking time off from school, they will follow the same guidelines as main campus students to request to re-enroll in Goucher. Further details are outlined below.

Students who have a) been enrolled with Goucher through GPEP in the past year, and b) are in good academic standing with the College should:

1. Inform via email the GPEP Executive Director and the Associate Provost for Undergraduate Studies of their desire to continue their Goucher education on the main campus. This is not to request permission, but rather to provide the information so that GPEP staff and the Associate Provost are aware and can support the student as needed.
2. Copy the Registrar's Office in the email to initiate the process for the student to be integrated onto the main campus (getting a financial aid package, an advisor, registered for classes, an ID, an email account, etc.) The Associate Provost will assign an advisor and assist students in connecting them with their advisor so they can get registered for classes. GPEP staff will serve as unofficial mentors for the student as they navigate the transition, and will provide support as appropriate, according to the [Policy for GPEP Continued Educational Aid](#).

Students who have a) been enrolled with Goucher through GPEP in the past year, and b) are not in good academic standing with the College should:

1. Send a letter via email to the Associate Provost for Undergraduate Studies explaining the circumstances around their poor academic performance and identifying a concrete and actionable plan for attainable improvement and sustained academic success. Copy the Registrar and GPEP Executive Director.
2. Attach two letters of recommendation: One from a faculty member and one from a GPEP staff.
3. The Associate Provost will review the request and notify the Registrar and GPEP Executive Director of the decision. Decision to approve will be based on the letter provided by the student and the letters of recommendation.
4. The Registrar's Office will send a letter to the student informing them of the decision and, where approval was granted, the Registrar's Office will initiate the process for the student to be integrated onto the main campus (getting a financial aid package, an advisor, registered for classes, an ID, an email account, etc.) The Associate Provost will assign an advisor and assist students in connecting them with their advisor so they can get registered for classes. GPEP staff will serve as unofficial mentors for the student as they navigate the transition, and will provide support as appropriate, according to the [Policy for GPEP Continued Educational Aid](#).

Students who have a) not been enrolled with the College in the most recent two semesters and/or b) are not in good academic standing with the College in their last two consecutive semesters enrolled with GPEP should:

1. Submit a [reinstatement form](#). If the student was on academic probation in the most recent two semesters enrolled with GPEP, along with the reinstatement form they must submit one of the following:
 - a. A transcript with 12 credits with a C- or above from another institution earned since their last semester with GPEP, or
 - b. A letter from an employer where a student has been employed for at least a year since their last enrollment with GPEP attesting to the performance of the employee.
2. The Registrar's Office will send a letter to the student informing them of the decision and, where approval was granted, the Registrar's Office will initiate the process for the student to be integrated onto the main campus (getting a financial aid package, an advisor, registered for classes, an ID, an email account, etc.) The Associate Provost will assign an advisor and assist students in connecting them with their advisor so they can get registered for classes. GPEP staff will serve as unofficial mentors for the student as they navigate the transition, and will provide support as appropriate, according to the [Policy for GPEP Continued Educational Aid](#).

V. RESPONSIBLE OFFICE

For more information or if you have questions about this policy, please contact the Office of the Associate Provost for Undergraduate Studies at associateprovost@goucher.edu.

VI. HISTORY

Adopted: April 2023