



= Visible on website



= Notification Sent

\*Leadership = Provost, Vice President for Student Affairs & Dean of Students, Vice President for Enrollment Management, Associate VP for Student Success, each Assistant/Associate Provost in the academic division, each Associate Dean in student affairs

\*\*Three Navigate Administrators

### FACULTY/STAFF GUIDE: NAVIGATE INFORMATION SHARING AT-A-GLANCE

	Student	Faculty Advisors	Office Managing Alert	Assoc Provost of UG Studies	Care Team	Success Advisors	Leadership* Navigate Admin**
<b>ACADEMIC PROGRESS REPORTS (APR)</b>							
Progress Report of Concern							
Neutral or Positive Progress Report							
<b>NOTES</b>							
“Creator name only” checked							
“Student name only” checked							
No names checked							
<b>ALERTS</b>							
All alerts marked INTERNAL							
REFERRAL: Advisor for Academic Support			 <small>Faculty or Success Advisor</small>				
REFERRAL: Associate Provost for Undergraduate Studies			 <small>Associate Provost</small>				
REFERRAL: Community Based Learning			 <small>Community Based Learning</small>				
REFERRAL: IT for Technology Assistance			 <small>Technology Support</small>				
REFERRAL: Office of Student Engagement			 <small>Office of Student Engagement</small>				
REFERRAL: Retention Risk			 <small>Office of Retention and Student Success</small>				
Wellness Alert - external link in Navigate			 <small>Dean of Students</small>				

