

The Goucher College Hillel Constitution

PREAMBLE

The Hillel is an organization whose goal is to bring both Jewish and Non-Jewish students together in a social, educational, and religious setting. This organization shall be subject to the jurisdiction of the Student Government Association.

ARTICLE I

Name: This organization shall be known as the Goucher College Hillel.

ARTICLE II

Purpose: It is the goal of Hillel to reach out to all students on campus in order to involve them in Jewish life/activities. To help achieve this goal Hillel will provide programming to bring students together to participate in a variety of activities including those which are educational, political, religious, cultural, and socially orientated.

ARTICLE III

Membership: Membership shall be open to all students, faculty and staff of Goucher College.

ARTICLE IV

Officers: The officers of the Hillel are: President or Co-Presidents, Vice President, Secretary, Treasurer, SGA Representative, Campus Professional, & Faculty Advisor. All positions must be filled; a person may only occupy one office, with the exception of chairing a committee appointed to him/her by the Vice President. All officers shall take on any additional Hillel related responsibility designated to him/her by an officer in a higher position. The officers rank shall follow the description listing in ARTICLE V.

ARTICLE V

Positions & Authorities of the Executive Board:

*The President (Co-Presidents)-The President(s) will preside over elections and be responsible for setting the agenda as well as running Executive Board meetings. S/he will be responsible for the organization and cohesiveness of the board, and shall serve as the liaison between Hillel and all other individuals and/or organizations, (unless the president(s) decide to designate any of the above responsibilities to another member of Hillel). The President(s) shall not vote on issues in the executive board meetings unless there is a tie, the President(s) is the tie breaking vote. The President(s) shall have full voting rights in general sessions. The President is also responsible for enforcing the attendance policy and for excusing absences. The President is responsible, in conjunction with the Treasurer, to create and submit the budget to the SGA.

*The Vice President-The Vice President shall be responsible for creating and maintaining all committees, as well as overseeing programs which are either political, social, educational, cultural, or religiously oriented. S/he presides in the place of the President(s) when the latter is unavailable.

*The Religious Programmer (optional as decided by the Vice President with the approval of the executive board) - The religious programmer shall be in charge of all religious and cultural activities of Hillel. This post includes all services and holiday functions, including programs dealing with festive themes. S/he presides in the place of the Vice President when the latter is unavailable.

*The Secretary- The Secretary is responsible for recording, posting, and distributing the minutes of Hillel executive board meetings within one week. The secretary shall post the minutes from executive board meetings in the executive board folder and distribute copies of the minutes to any member who requests them. Furthermore, the Secretary is responsible for the publicity of general Hillel events.

*The Treasurer-The Treasurer is responsible for creating fund raising activities and shall serve as the Chief Financial Officer of Hillel. S/he will submit financial reports and program expenses to the Executive Board. S/he is also responsible, in conjunction with the President, for submitting the Hillel budget to the SGA.

*The SGA Representatives-The SGA Representative is required to attend all SGA meetings and report back to the Executive Board within one week. If the Representative is unable to attend meetings s/he must designate a board approved proxy. The SGA Representative is required to vote according to the majority opinion of the Hillel body.

*The Faculty Advisor-The Faculty Advisor shall be a Goucher faculty member and will act as liaison between the Executive Board and the administration. S/he will attend both Executive Board and general sessions as often as possible with the minimum accepted attendance of one meeting per semester. The Advisor will have no voting right on the Executive Board nor in general sessions.

*Campus Professional-The Campus Professional will be appointed by the agency regulating Jewish activities on Baltimore college campuses. S/he will be the liaison to the Baltimore Jewish community and will be responsible to maintain the cohesiveness of the board in conjunction with the President(s). The Campus Professional shall aid the Executive Board in achieving its goals, and s/he must be accessible and visible to the students. S/he will have no voting rights in Executive Board meetings nor in general sessions.

ARTICLE VI

Meetings/Activities: The Executive Board shall meet bi-monthly, and general sessions must be held at least once per month. General meetings are open to all faculty, staff, and students. The Executive Board meetings are closed unless deemed open by the Executive Board.

Attendance: Executive board members will sign up for being in charge of running events on a monthly basis so that participation is evenly distributed. If an officer is unable to attend a meeting or activity that s/he has signed up for, it is that officer's duty to inform the President as soon as possible. If the President is unreachable then that officer is responsible to inform the next highest ranking officer.

ARTICLE VII

Voting: The Executive Board has the right to vote independently from the Hillel body on all issues except elections, which must be held at a general session. To pass a general issue the board requires a simple majority. However, constitutional amendments as well as ratification must be submitted to the board and pass by at least a 2/3 majority vote of the Executive Board.

If an executive board vote must be held before the next meeting, the President can conduct a vote via e-mail and report the results to the board.

ARTICLE VIII

Authorized Spending: The President can spend a maximum of \$20 on a Hillel event without consulting the Executive Board. Other monetary issues not already in the budget need a majority vote.

ARTICLE IX

- Impeachment: Board Members can be impeached (relieved of duties) for the following reasons:
- The inability to follow the attendance policy as set in Article VI.
- The inability to fulfill specific duties of an individual's position as outlined in this constitution.
- The inability to get along with the board members in an appropriate fashion, or the exhibition of behavior which prevents the proper functioning of the organization.
- The process of impeachment will require a 3/4 majority vote. The President must raise the issue at the first available Executive Board meeting. If the member in question is the President(s), then the complaint must be issued by the next highest ranking officer.

ARTICLE X

Ratification: This constitution will be reviewed by the President to the Executive Board at the first meeting of each semester. This constitution is ratified by a majority vote, (by the Executive Board Members of Hillel) and accepted on this ____ (day) of this (month) _____ in this (year) _____.

By signing, we declare that we have read, understand, and approve this ratification:

_____ President

_____ Vice President

_____ Secretary

_____ Treasurer

_____ SGA Representative