

Adjudication Policies for Participating Institutions

ACDFA Mid-Atlantic Regional Conference Hosted by Goucher College March 12-15, 2008

1. Only **ACDFA Institutional Members** in good standing are eligible for adjudication. Membership dues are payable to ACDFA and sent to the Executive Director, Diane DeFries. See current Membership Information on the ACDFA web site (www.acdfa.org) or contact the ACDFA National Office at (301) 251-1848 or acdfa@verizon.net.
2. The ACDFA has established regions for purposes of organization only. Members are **not** restricted to participation exclusively or solely in their own geographic area. International members are always considered out of region. All members **may** participate in one or more regional conferences each year.
3. **No more than two pieces** from any institution may be adjudicated in a conference year. Due to limited space, only **42** works will be accepted for adjudication, and will be done so on a **first-paid, first accepted** basis. Once a work has been adjudicated, it may **not** be submitted for adjudication at another conference during the same conference year. Adjudicated works **not** accepted for the Gala Concert in one conference year may be reworked for adjudication in subsequent conference years. Once a work has been accepted for a Gala Concert performance, it may **not** be resubmitted for adjudication by the same institution.
4. A work presented for adjudication may be choreographed in any idiom by a student, faculty member, or professional. Only **students** may perform. Performers include anyone seen by the audience. A student is one who is officially declared by the represented institution as meeting one of the following criteria during the academic year in which the work is adjudicated: **(1) degree, diploma, or certificate-seeking candidate, full or part-time, or (2) if not degree, diploma, or certificate-seeking candidate, having equivalent focus and track of study as determined by the institution** (as in the case of community college or junior college programs). If a student graduates in the fall semester, (s)he may perform in a spring adjudication concert. However, if a student drops out, or is not considered a student in the spring semester, (s)he is **not** eligible to perform in the adjudication concerts.
5. The maximum time for each work presented for adjudication is **12 minutes**. The burden of meeting the time requirement rests with the choreographer. ACDFA recommends that the choreographer allow a time margin within this time limit for technical errors or theater peculiarities. The dance begins when **any one** of the perceived elements of choreographic choice (lights, sound, or movement) **is visible or audible** to the audience (includes the rising of the curtain on a pre-lit stage). The dance ends when all perceived elements of choreographic choice have been diminished (no lights, no sound, and no movement). Bows are **not** included in this time limit unless they are required as part of the dance by the choreographer. The Conference Coordinator is responsible for enforcing this time limit.
6. If two works are submitted, **at least one** must be choreographed by a student. An adjudication fee will be charged for each piece.
7. It is the responsibility of each school to obtain and secure all appropriate and necessary licenses and permissions prior to bringing any choreography to regional and national festivals for performance.

8. If a work is unable to be performed in the Gala Concert, notification must be given to the Conference Coordinator **prior** to the Gala selection. Institutions not available for participation in the Gala may receive adjudication feedback but are **not** eligible for consideration for Gala selection.
9. If an institution chooses to bring a work choreographed by a conference adjudicator, that work will be adjudicated for performance only, and **not** for the Gala Concert. All adjudicators are informed in advance of this information.
10. A faculty member or other chaperone from the participating institution **must** accompany all students.
11. **No attempt** is made either during the adjudication process or in the selection of works for the adjudicated concert to classify or equate college dance programs. All works presented for adjudication will be evaluated only in terms of performance and choreography.
12. Both faculty and student conference participants should **not** attempt to engage adjudicators in any conversation pertaining to conference participants, choreography, or attending institutions. Questions concerning the adjudication should be directed to the Conference Coordinator or other ACDFA Representative.
13. A CD of concert quality will be provided by the choreographer for adjudication in the format specified by the Conference Coordinator.
14. All conference participants **must** be prepared to work within the technological capabilities and limitations of the host institution.
15. Students performing in the adjudicated concert must be **officially registered** at the conference and are expected to participate fully in conference events.
16. A registration fee **must** be paid for **each** conference participant with the exception of Board members and host institution students working at the conference.
17. Cast replacements for works accepted for the Gala Concert must be approved by the adjudicators.
18. Regarding video/technology in adjudication, pieces being adjudicated must contain a live dance performance element.

