

OWNER APPROVAL FORM

(for individuals who routinely operate private vehicles and/or transport individuals in personal vehicles in connection with College-sponsored activities)

I understand that in order to operate my personal vehicle in connection with College-sponsored activities or to authorize another individual to operate my vehicle in connection with College-sponsored activities, I am required to comply with the terms of the College’s Policy relating to Use of Personal Vehicles in Connection with College-sponsored activities.

I hereby:

- Authorize the use of my vehicle (make, model and year) \_\_\_\_\_ for College-sponsored activities;
- Agree to maintain the above vehicle to ensure safe operation at all times that I use the vehicle in connection with College-sponsored activities;
- Acknowledge that my automobile liability insurance is primary with respect to coverage for damages and personal injury in connection with any accidents involving my vehicle, even if the accident occurs in connection with a College-sponsored activity;

List Insurer name and phone number, policy number and liability limits

\_\_\_\_\_

\_\_\_\_\_

- Acknowledge that the College’s automobile insurance policy does not provide coverage for damage to my motor vehicle from any cause, either on a primary or excess basis.

The following individuals are authorized to operate my vehicle and to transport passengers in connection with College-sponsored activities:

\_\_\_\_\_

\_\_\_\_\_

Owner’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

