

TIP: If you plan on printing out the image, you will want a higher resolution scan. Change the resolution to 300 ppi (pixels per inch) for better printing on a normal sheet of computer paper. If you plan on uploading the image to the Internet, a normal Resolution is 72 ppi.

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Scanner Instructions - Epson V700 -



BASIC INSTRUCTIONS

1. First make sure that the scanner is on. Check to make sure that the green light is on at the front of the scanner.

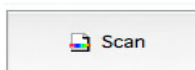
2. Place the image you want to scan face-down on the scanner glass.

3. Open the EPSON Scan software on the dock at the bottom right of the computer screen.



4. For basic scanning, choose “Full Auto Mode” at the top right corner., under “Mode”.

5. Press “Scan”



6. ***IMPORTANT*** Double-click on the thumbnail and save it as a JPEG (“Save as” under “File”) to Darwin or drag it into your blue Darwin folder located on the dock.

FILE TYPES

What do these file types mean???

JPEG—The most universal image format. It is recommended for many programs. Developed for compressing and decompressing digitized photos. Use this file type for photographic imagery intended for the Internet.

TIFF-Higher quality and resolution. Use this file for offset printing.

PDF—Generally used for images of text documents. Opens in Adobe Acrobat.

Note:

Save to you Darwin account by selecting **USERS >** your account name or by using the blue folder in the dock. **Do NOT** save to the desktop.

ADVANCED OPTIONS

For more advanced scanning, choose “Home Mode” or “Professional Mode”, and select your preferences.

