

Student Rights and Responsibilities

You have the right:

- To know all federal, state, and institutional and private student financial assistance programs available, including both need-based and non need-based programs.
- To know the procedures, forms, deadlines and eligibility requirements to apply for assistance; the criteria for selecting aid recipients and determining the amount of aid awarded
- To know the cost of attending Goucher College, how those costs are determined and how your student budget is developed.
- To know what resources were considered in calculating your financial need, how the Expected Family Contribution (EFC) was determined and how much of your financial need has been met.
- To know the standards required for maintaining satisfactory academic progress (SAP) for financial aid eligibility.
- To know how and when disbursement of financial aid is made, Goucher's refund policy for costs paid to Goucher, and any refund due to Title IV student assistance programs.
- To know the terms and conditions of any loans, employment, scholarships or grant aid you receive.
- To know the exit counseling information Goucher provides and collects.
- To know the policies and procedures used to maintain confidentiality of financial aid records. Only those individuals who directly handle the application have a right to know or access the information. Goucher complies with the Family Educational Rights and Privacy Act of 1974.
- To know who to contact and how to contact the financial aid personnel regarding information on student financial assistance.
- To know the academic programs of Goucher, the facilities available and the faculty and instructional personnel.
- To know the names of bodies which accredit, approve or license the institution and its programs, and how their documents may be reviewed
- To know the completion or graduation rate of students.
- To know statistics on the receipt of athletic –related student aid.
- To know campus security policies and crime statistics
- To know what facilities and services are available to students with disabilities.
- To know that enrollment in a study abroad program approved for credit by Goucher may be considered enrollment at Goucher for the purpose of applying for assistance under the federal student aid programs.
- To know the penalties and institutional policies on copyright infringement.
- To know the transfer of credit policies.

You have the responsibility:

- To read and consider all information about Goucher before you enroll.
- To complete application forms thoroughly and accurately, and submit them to the appropriate office(s) by the required deadlines.
- To accurately and honestly complete your Free Application for Federal Student Aid (FAFSA). Errors can result in delays. False or misleading information is a criminal offense and is subject to a \$10,000 fine, imprisonment, or both.
- To use any federal, state-appropriated, or institutional financial aid received during the award year solely for expenses related to attendance at Goucher College.
- Provide verification or additional information as requested by Goucher, and submit corrections or new information, as appropriate.
- To read, understand, and accept responsibility for all forms or agreements you sign. We recommend you keep one (1) copy for your records.
- To provide a timely response to offers of financial assistance indicating acceptance or rejection of offered financial aid online via the Financial Aid Student Tracking System (FASTS).
- To notify the Office of Student Financial Aid of any and all outside scholarships or resources available to meet your cost of attendance at Goucher.
- To notify the Office of Student Financial Aid if you attend two schools at the same time. You can only receive financial assistance at one school at a time.
- To report to the Office of Student Financial Aid if you are in default on a student loan or if you owe a refund or repayment on any educational grant received from any school.
- To perform work agreed upon when you accept a Federal Work-Study award.
- To know and to comply with the following Goucher policies as they relate to financial aid: withdrawal, refund/repayment, satisfactory academic progress, enrollment status for aid disbursement, debt management.
- To keep your address, email, and phone number current with the office of Records and Registration.