

How to use a Blog on Blackboard – Instructor’s Version Goucher College

What is a Blog?

A blog is a form of an online journal.

The word “blog” was derived from the phrase “web log.”

"Blog" can also be used as a verb, meaning to maintain or add content to a blog.



A blog is simply a web page with content posted by its owner, which may offer the opportunity for visitors to comment on the posting. Only the blog’s owner can edit the text of the blog.

Instructors who are interested in building engaging online learning environments will appreciate blogs as another tool, along with discussion boards and wikis, which fosters collaborative learning and greater peer-to-peer and student-to-faculty communication.

After you log on to Blackboard, click on the course that you want to visit in your [My Courses](#) box.

① Click on the [Blog Navigation Button](#) to find blogs.

② Then, Click on the [View](#) link to open the blog that you want to visit.

Note: If the Blog was created inside a [Learning Unit](#), you must go inside the [Learning Unit](#) to find it. It can not be accessed from the [Blog Navigation button](#).



Basic Blog Functions

The blog opens and you can see that each entry in the blog begins with the [Post](#) date.

On the same line, the blogger can click on...

[edit](#) to change the entry, ...click on

[history](#) to find past edits, ...or click on

[delete](#) to remove that posting.

HomePage Courses System Administrator Scholar

Tools
Announcements
Wiki
Communication
Discussion Board
External Links
Blog

Control Panel
Quick Unenroll

Refresh
Detail View

Quick Links

Distance Learning Blog

Post on March 12 2008 ([permalink](#)) - [edit](#) | [history](#) | [delete](#)
Created on Wednesday, 03/12/2008 10:12 AM by [Alice](#)

Traditional teachers who are finding themselves working in th variety of emotions. Depending on their level of computer ex Most have very strong feelings. Many beginners to on-line te work. In reality, once the basics are in place, managing an and managing a traditional classroom. One of the big advan accountability. Everything a student says, contributes, subtr time. Everything can be verified. Every page and assignme contributes or not, is documented and available for review. L and discussion provided by the teacher can be reviewed and night. Accountability and accessability are two benefits of o immediately thankful for.

How do you feel about teaching on-line? What problems ha

Edit the Blog

When you click on the [edit](#) link a variety of edit buttons appears above the blog text.

Click on the place where you want to edit or highlight an area of text. Slowly drag the cursor over each button and the function of each button will appear.

Click on the edit button that you want to use and make the changes.

Tools
Announcements
Wiki
Communication
Discussion Board
External Links
Blog

Blog Entry Title:

-- Format -- -- Font family -- -- Font size -- **B** *I* U ABC |

Oh, I thought of another good one.

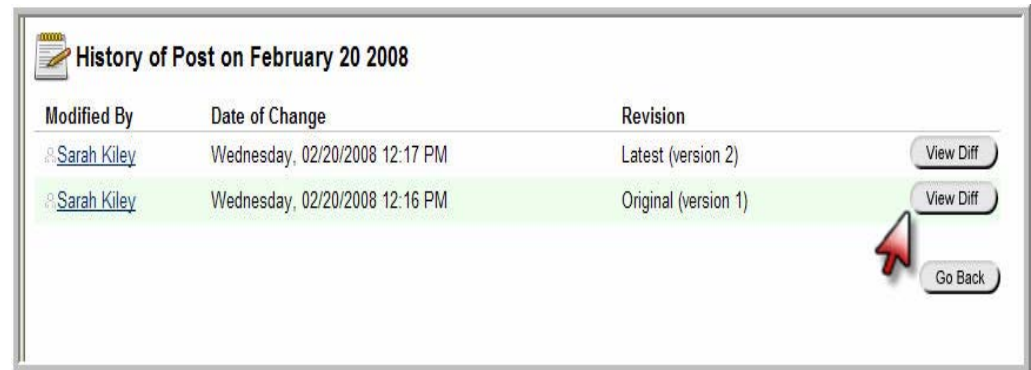
Maybe you've written an entire blog as if you were a fictional character, and now you want to expor and send them out to a fancy ehmancy publisher who might want to publish hizzare stuff like that

Blog Entry Title:

-- Format -- -- Font family -- -- Font size -- **B** *I* U ABC |

I know the e online learning. Most of them have over-scheduled themselves and th night is V n. Many are burning the midnight oil. And the ability to review text at y all like to have the option to review difficult concepts and coursework over and over again until we get

Click on the [history](#) link to find past modifications to the blog. Click on the [View Diff](#) button at the end of each row to see details.

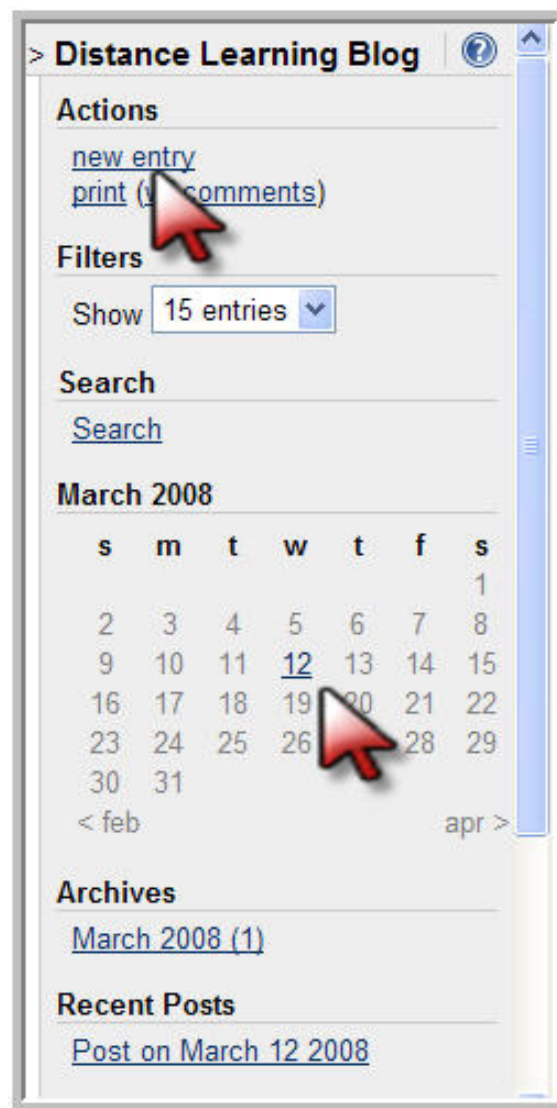




Modified By	Date of Change	Revision	
Sarah Kiley	Wednesday, 02/20/2008 12:17 PM	Latest (version 2)	View Diff
Sarah Kiley	Wednesday, 02/20/2008 12:16 PM	Original (version 1)	View Diff

On the right side of the blog window there is a column to help you navigate within the blog.

In the [Actions](#) section, click on the [new entry](#) link to add new text to the blog. It will appear as a separate new [Post](#) entry.

Previous Posts can be searched for by clicking on a date on the calendar or clicking on a date in the [Archives](#) section.




> **Distance Learning Blog**  

Actions

- [new entry](#)
- [print \(1 comments\)](#)

Filters

Show 

Search

[Search](#)

March 2008

s	m	t	w	t	f	s
						1
2	3	4	5	6	7	8
9	10	11	<u>12</u>	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

< feb apr >

Archives

- [March 2008 \(1\)](#)

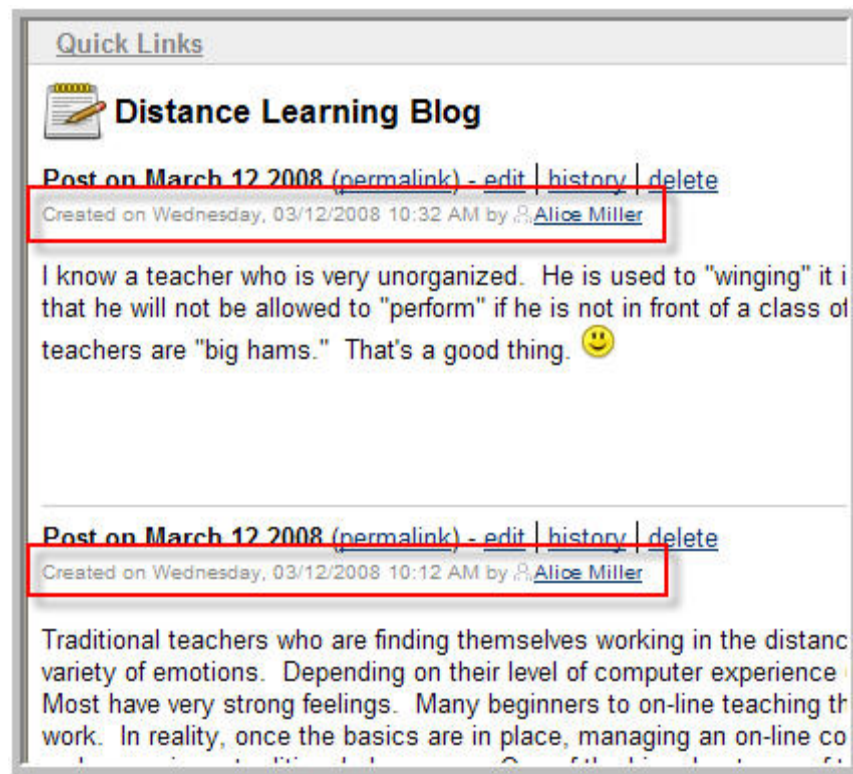
Recent Posts

- [Post on March 12 2008](#)

Most blogs display entries in reverse chronological order, so the most recent entry appears first.

Blogs are usually updated frequently, written from the point of view of an individual and written in an informal tone.

A collaborative blog, or a group blog, is a type of blog which publishes posts written by multiple users, based around a single unifying theme.



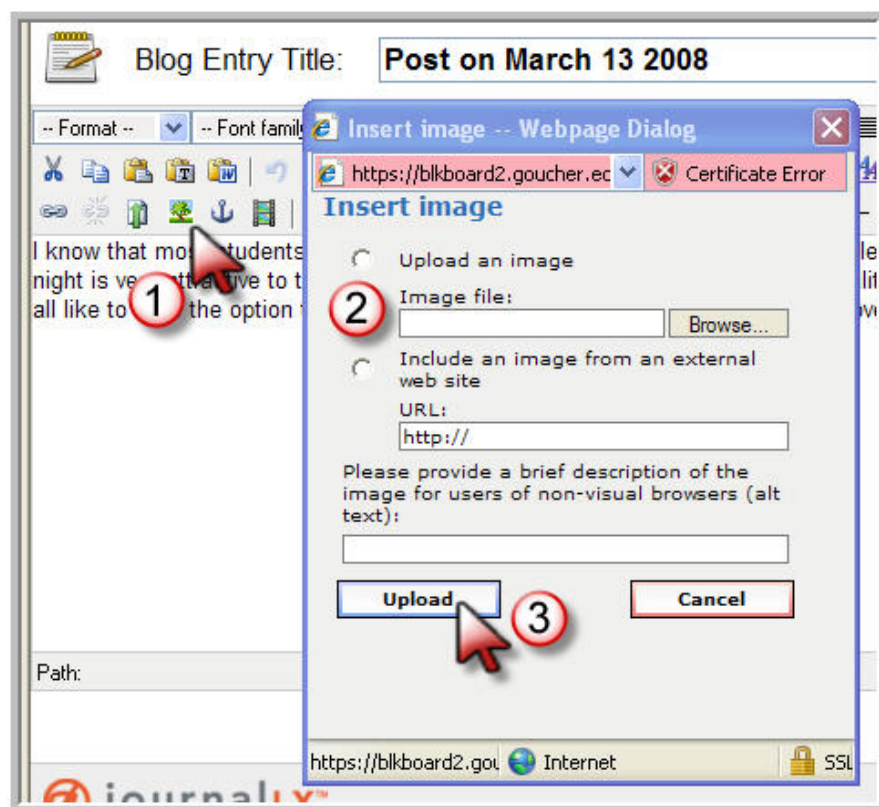
Insert an Image into the Blog

To add an image or photo to the blog, place the cursor in the text where you want to add the image. Click on the [edit](#) link next to the [Post](#) date. When the edit window opens:

① Click on the [Insert Image](#) button. (It looks like a picture of a tree.)

② Select how you want to upload the image (browse or identify).

③ Click on the [Upload](#) box.



Insert a Link to Another Entry or Website

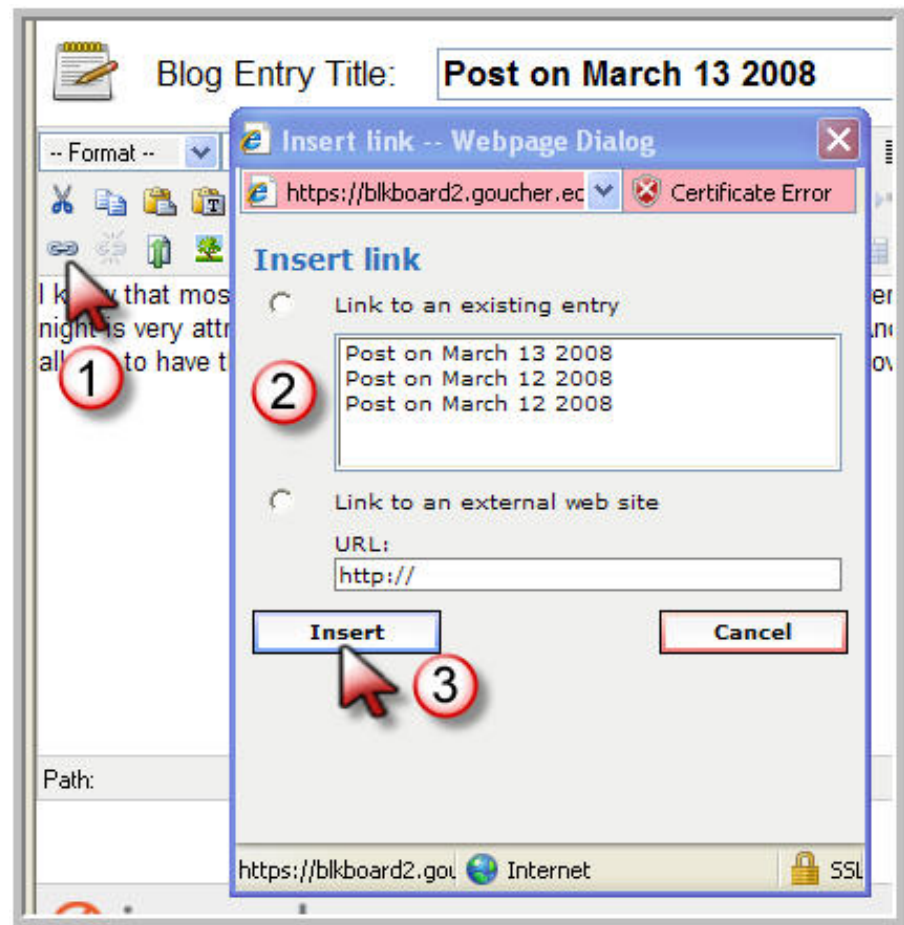
To insert a link to another entry or website, click on the [edit](#) link.

① Click on the [Insert Link](#) button. (It looks like three links of a metal chain.)

② Click on the appropriate option or enter the link name.

③ Click the [Insert](#) button.

The link appears in the blog as a hyperlink. Clicking on the link opens that site or new window.

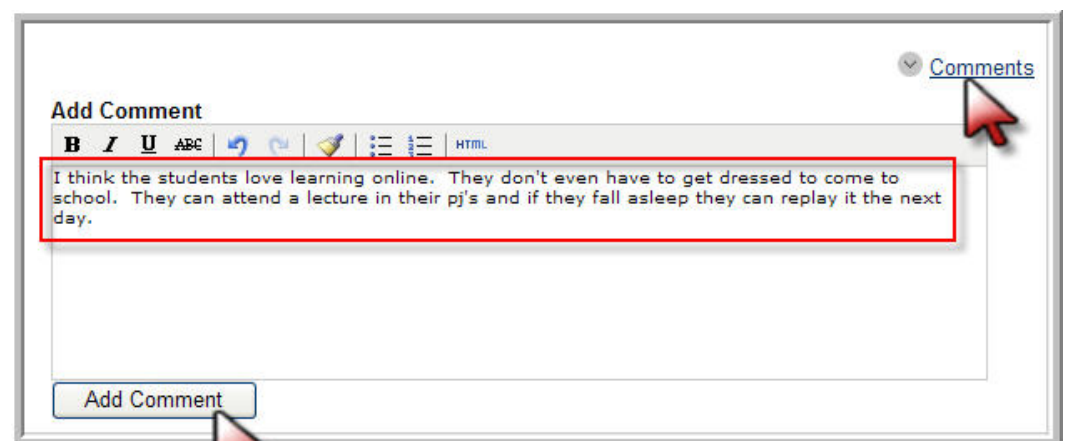


Add a Comment to a Blog

Visitors to the blog can add a comment without editing the blog. At the end of the blog entry, click on the [Comments](#) link.

Enter text in the [Add Comment](#) box. A few formatting buttons are available.

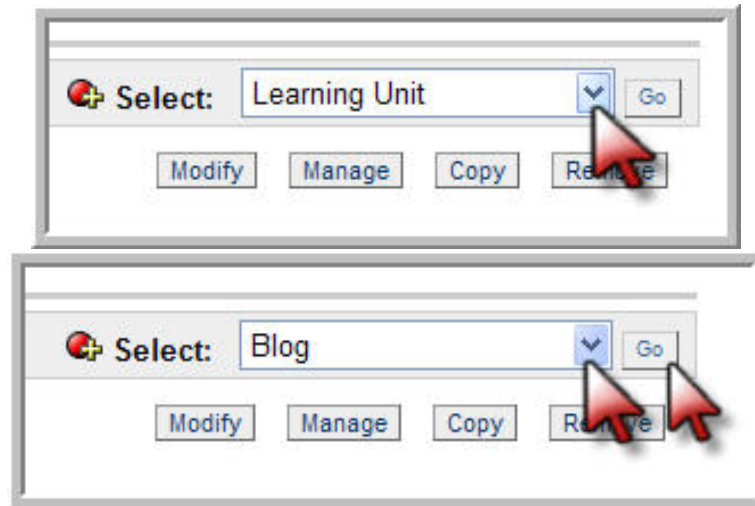
Click the [Add Comment](#) button.



How to Create a Blog in Blackboard

To create a blog in a Blackboard Learning Unit, open the Unit in the [Edit View](#). At the top of the page, use the [Select](#) drop down menu on the [Add Item toolbar](#). Click on the small [down arrow](#) to open the menu.

Select [Blog](#) from the menu and click [Go](#).



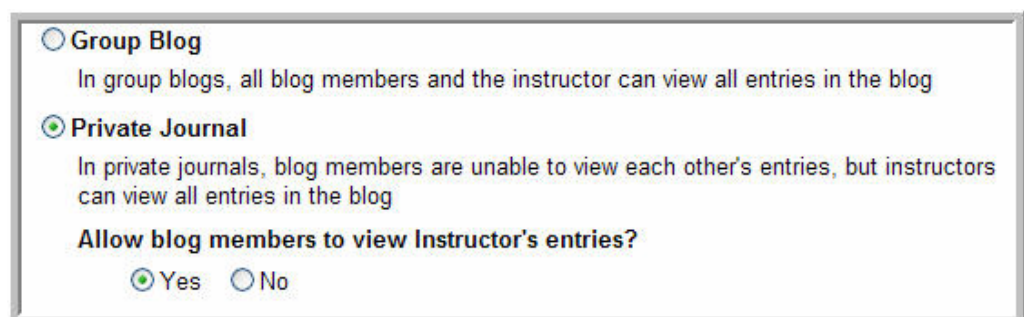
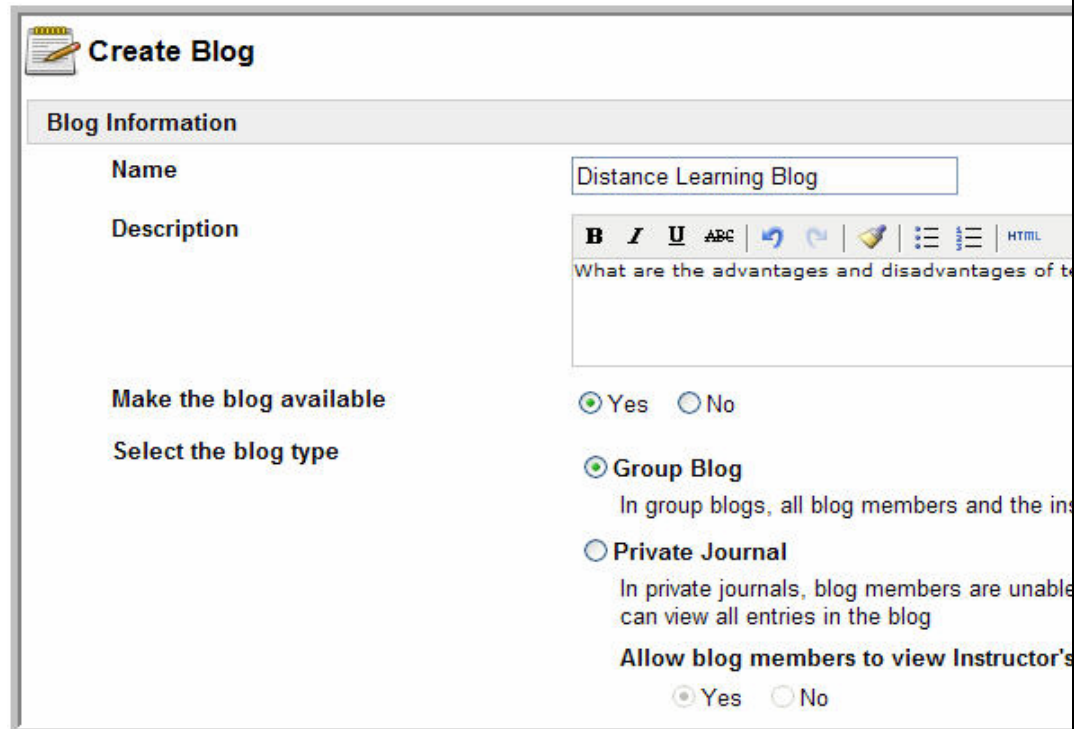
The [Create Blog](#) window opens. Complete the form to give the blog a name.

Give a brief description of the blog to distinguish it from other blogs in the course and/or identify a topic.

Make the blog available to users by selecting “Yes”.

Select the blog type, either [Group Blog](#) or [Private Journal](#).

Blogs may be created as private journals so students can not view other student’s entries. (see the [How to Use a Journal on Blackboard](#) tutorial)



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