

How to Setup Virtual Private Network Access for Windows XP

Before you begin...

For you to use Goucher College VPN you will need an Internet Service Provider (ISP) account. Such as AOL, CompuServe, MSN, EarthLink, a Cable ISP or a DSL account. If you need a dial-in account Goucher College will provide this to you. VPN will not be needed for a Goucher Dial in account. Call the Help Desk at x6322 on-campus or 410-337-6322 from off campus. **Note:** These instructions are based on the assumption that DSL or cable modem service and equipment are installed and operational.

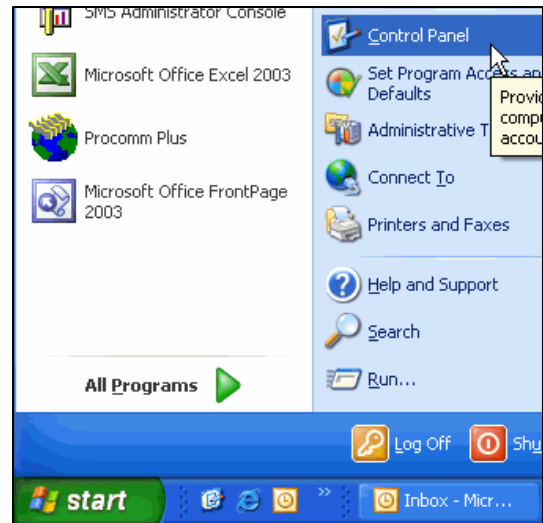
What is VPN you ask?

VPN stands for Virtual Private Network. This will let you connect to the Goucher network to access files stored on Meyerhoff, Magellan or Darwin through another ISP. VPN will also allow you to access the Goucher Library's Databases.

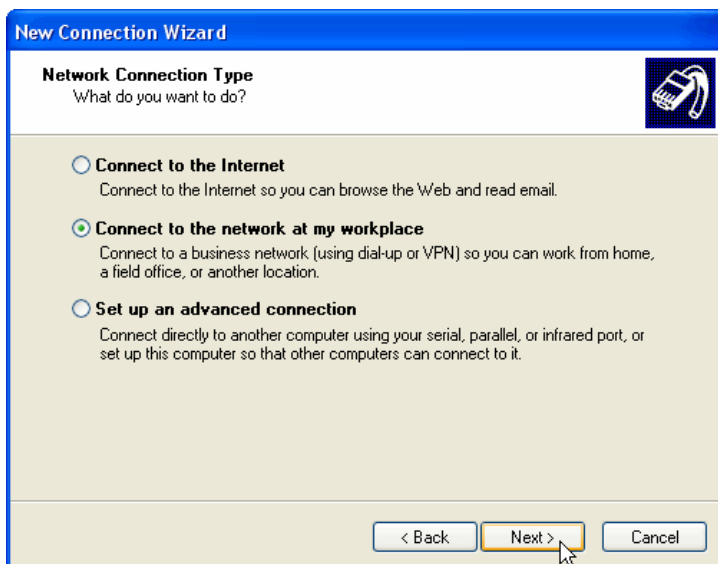
Let's get started!

Click on the **Start** menu then select **Control Panel**.

Click on the icon that says **Network Connections**. **Hint:** If you do not see the Network Connections icon, click on the **Switch to Classic View** link in the Network Tasks window.



Click on **Create a new connection** in the Network Tasks window. The New Connection Wizard will appear. Click on **Next**.

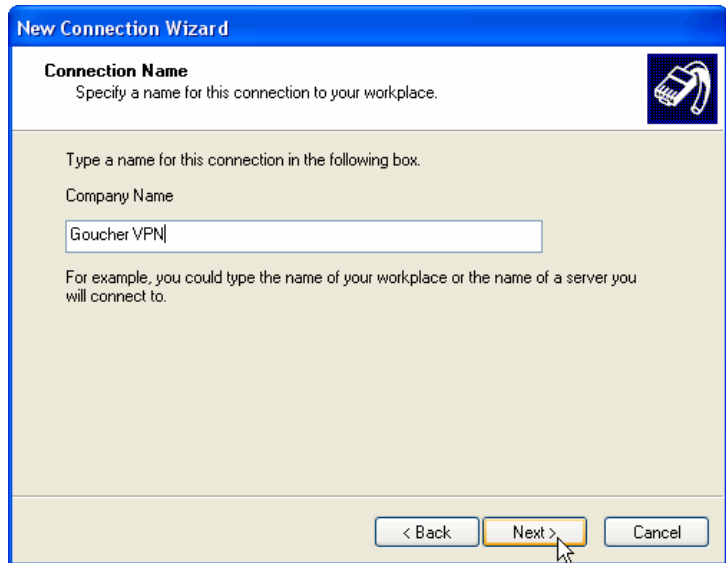


Select **Connect to the network at my workplace** and click **Next**.

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Select **Virtual Private Network connection** then click **Next**.

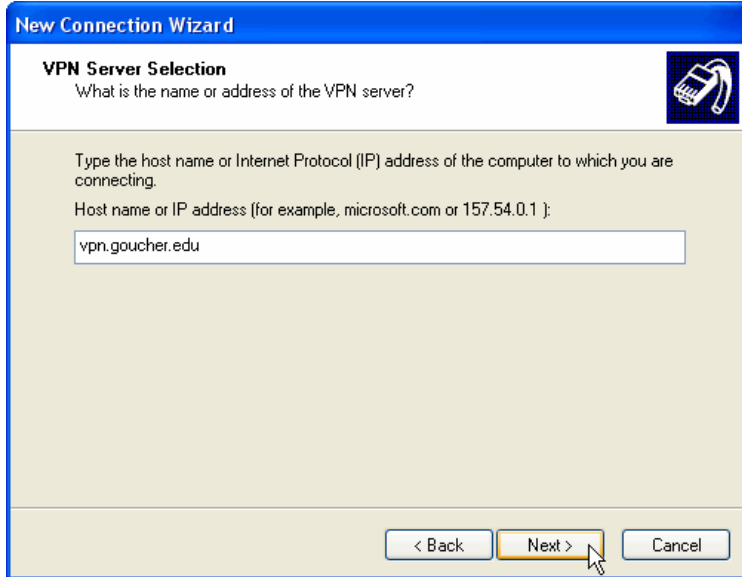
Enter **Goucher VPN** for Company Name then click **Next**.



If you see this screen, choose **Do not dial the initial connection** then click **Next**.



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Enter **vpn.goucher.edu** for the Host name then click **Next**.

Make sure **Anyone's use** is selected then click **Next**. **Note:** Everyone may not get this screen.

Check **Add a shortcut to this connection to my desktop** and click **Finish** to close the wizard.



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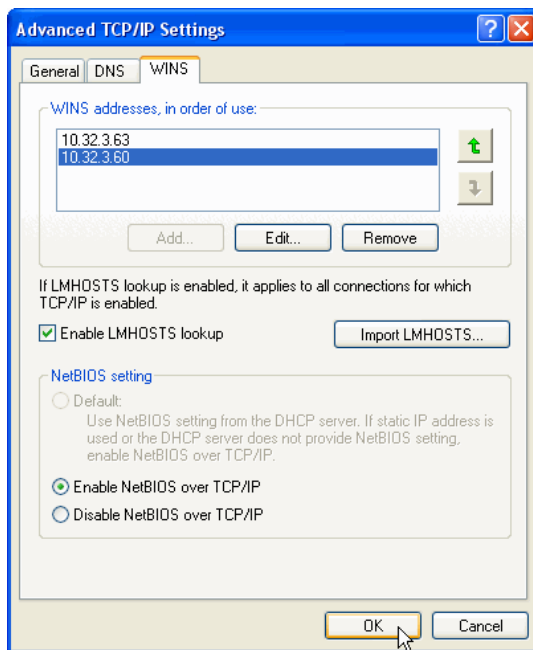
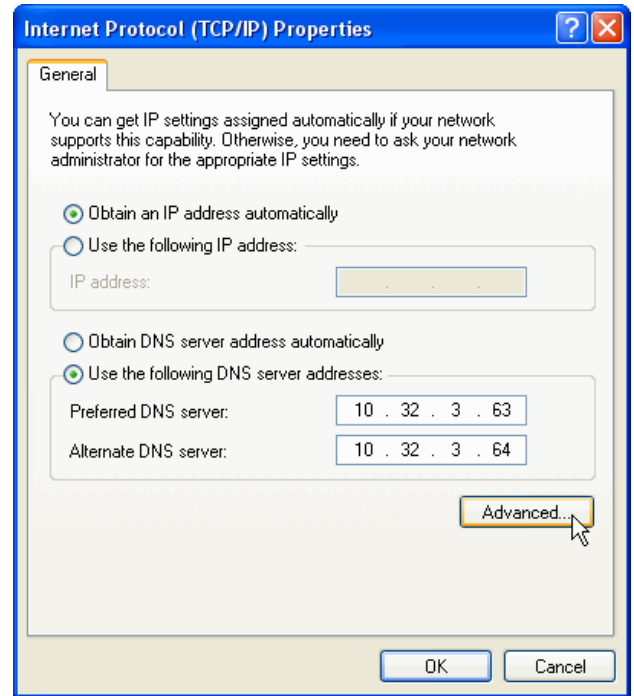
Click on the **Properties** button then the **Networking** tab and select **Internet Protocol (TCP/IP)** in the *This connection uses the following items* section then click **Properties**.

Select Use the following DNS server addresses then type the following information in their respective fields:

Preferred DNS server: 10.32.3.63

Alternate DNS server: 10.32.3.64

Then click on the **Advanced** button.



Click on the **WINS** tab then select the **Add** button. Type **10.32.3.63** then click **OK**. Select **Add** again and type **10.32.3.60** then click **OK** twice to close the Advanced Settings and Properties windows.

Now enter your Goucher User Name (e.g., tstudent or testu001) and Password and click **Connect**. You will be connected to Goucher College through VPN.

From now on to connect to Goucher College through VPN, click on the icon on your desktop.



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Well you ask, how do I access my personal folders or my Department folders once I've connected using VPN? Well it's like this:

My Network Places shortcuts are best used when you need to access your files stored on Darwin or Magellan once connected via dialup or VPN. If a shortcut has not been created automatically for your Darwin, Magellan or Meyerhoff folders follow the instructions below:

1. To open My Network Places, click on the **Start** menu, and then click **My Computer**.
2. Under Other Places, click **My Network Places**.
3. Under Network Tasks, click **Add a network place**.
4. The Add Network Place Wizard appears. Click **Next** to continue.
5. Select **Choose another network location** and then click **Next**.
6. In the Internet or network address field type the following path:


For faculty/staff: <\\magellan.goucher.edu\users\<username>>
<\\magellan.goucher.edu\dept>
\\meyerhoff.goucher.edu\faculty_web\<username>
\\meyerhoff.goucher.edu\staff_web\<username>

For students: <\\darwin.goucher.edu\users\<username>>
\\meyerhoff.goucher.edu\students_web\<username>

Replace <username> with your actual username used to access email and logon to the network. Then click **Next**.

7. Type a name for the Network Place in the field provided then click **Next**.
8. Click **Finish** to exit. A window will appear displaying the contents of the shortcut you just created in your Network Place.

From now on, once you have connected to the Goucher network you will be able to access your files quicker through My Network Places.

 **NOTE:** If you have multiple computers connecting to the Internet using a DSL or cable modem, you can only have one machine establishing VPN connection to the Goucher network.