

Goucher College’s Welch Center for Graduate and Professional Studies Reinstatement Policy

Degree-seeking graduate students** who have not enrolled in courses for one academic year* will be required to complete a reinstatement form.

Degree-seeking graduate students** who have not enrolled in courses for over one academic year* must apply for readmission.

- a. Students who have not enrolled for over one academic year*, and have surpassed the five-year limit*** to complete their degree program must apply for readmission. Completed credits will be evaluated for application to the new degree by the registrar and current program director.

Degree-seeking graduate students** who officially withdrew from Goucher will need to apply for readmission.

Degree-seeking students** who have been suspended or dismissed for failure to maintain good academic standing or because of academic misconduct must petition for reinstatement or apply for readmission, based on the same timeline.

Degree-seeking students** who have been suspended because of conduct violations must appeal to the Associate Provost for Graduate and Professional Studies for reinstatement or apply for readmission, based on the same timeline..

The table below outlines the steps to return to Goucher’s graduate and professional programs.

Your academic standing your last semester at Goucher**	Length of absence from Goucher	Steps to Complete
In good academic standing	1 academic year*	Complete the reinstatement form and submit it to the registrar’s office for processing.
In good academic standing	More than 1 academic year*	Apply for readmission by completing the program’s application process.
Suspended or dismissed for failure to maintain good academic standing or because of academic misconduct	N/A – students who were not in good academic standing must petition for reinstatement.	Submit a petition for academic reinstatement to the Associate Provost for the Graduate and Professional programs.
Suspended because of conduct violations	N/A – students suspended because of conduct violations must appeal to the Associate Provost for Graduate and	Submit a petition for academic reinstatement to the Associate Provost for the Graduate and Professional programs.

	Professional Studies for reinstatement.	
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**One academic year consists of a cycle of fall, winter, spring, and summer semesters, or 12 months, taken as a continuous whole from the beginning of the semester in which the student left the program.*

***Students granted a Leave of Absence of one academic year or greater will need to follow the above policies in the chart, based on time absent from the program. If the Leave of Absence is medical (including psychological), then a Medical Withdrawal Health Care Provider Return Request Form needs to be completed by the Health Care Provider as well, stating that the student may return.*

****Master of Arts in Teaching students have seven years to complete their program.*